



Your emergency care summary

# TES Alert Viewer User Guide – Spine 2

This document is intended to assist Privacy Officers in using the TES Alert Viewer as part of their day to day operations assuring SCR accesses are legitimate.

## Accessing the Alert Viewer

The alert viewer can only be accessed via the NHS Spine Portal by those users with the Privacy Officer (PO) RBAC role:

- S8002 : G8003 : R0001
- Admin and Clerical : Admin and Clerical : Privacy Officer
- Activities :
  - B0016 - Receive Self Claimed LR Alerts
  - B0015 - Receive Legal Override and Emergency View Alerts
  - B0018 – Receive Seal alerts

Once logged in the application is displayed.

## Alert Search

\* Denotes required field

<p><b>*Status of Alert</b></p> <p><input checked="" type="checkbox"/> Open (New)</p> <p><input checked="" type="checkbox"/> Open (Under investigation)</p> <p><input type="checkbox"/> Closed (No investigation required)</p> <p><input type="checkbox"/> Closed (Investigated - no action taken)</p> <p><input type="checkbox"/> Closed (Investigated - action being taken)</p>	<p><b>*Alert Type</b></p> <p><input checked="" type="checkbox"/> Create LR (Self Claimed)</p> <p><input checked="" type="checkbox"/> Dissent Override</p> <p><input checked="" type="checkbox"/> Sensitive Data</p> <p><input checked="" type="checkbox"/> Stop Noted Record Access</p> <p><input checked="" type="checkbox"/> Access Alert</p>	<p><b>Patient NHS No</b> <input type="text" value="[nnn nnn nnnn]"/></p> <p><b>Originator name</b> <input type="text" value="[Surname Forename]"/></p> <p><b>Originator Unique ID</b> <input type="text" value="[nnnnnnnnnnnn]"/></p> <p><b>Alert ID</b> <input type="text" value="[xxxxxxxx-xxxx-xxxx-xxxx-xxxxxxxxxxxx]"/></p> <p><b>Alert date from</b> <input type="text" value="[dd-Mmm-yyyy]"/> to <input type="text" value="[dd-Mmm-yyyy]"/></p> <p style="margin-left: 20px;">00:00 <input type="text"/> 24:00 <input type="text"/></p> <p><b>Order By</b> <input type="text" value="Date/Time Descending"/></p>
<p><a href="#">Clear</a> <input type="button" value="Search"/></p>		

If there are any alerts in the system for the organisation that the PO is attached to a banner is displayed across the top of the screen



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Refresh    New Search    Alert Blocks    User Roles    Help    Quit

✔ There are 514 alerts currently open

## Alert Search

\* Status of Alert  Open (New)  Open (Under Investigation)  Closed

### Searching

For the purposes of this document all searches will be based on the Open (new) or Open (Under Investigation) status. It is possible to search for closed alerts using the same techniques outlined below.

### Alert types

There are several different types of alert that are managed by the alert viewer;

**Alert Type**

- Create LR (Self Claimed)
- Dissent Override
- Sensitive Data
- Stop Noted Record Access
- Access Alert

### Create LR (Self Claimed)

The alert is generated automatically when a user of the SCRa 2 uses their smartcard role to self claim access to the SCR.

### Dissent Override

This Alert is triggered when a user activates the Emergency Access option ***in Non SCRa software***. As best practice the user(s) should have entered some supplementary justification text in the free text box.

### Sensitive Data

The alert is generated when an attempt is made to access S-Flagged patient's demographics. S-flagged or Sensitive flagged records are records that have previously been marked to protect the patient e.g. domestic abuse or looked after children

### Stop Noted Record Access

The alert is generated when an attempt is made to access S-Flagged patient's demographics. S-flagged or Sensitive flagged records are records that have previously been marked to protect the patient e.g. domestic abuse or looked after children



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### Access Alert

This Alert is triggered when a user activates the Emergency Access option and also if Access for Other reasons is used. As best practice user(s) should have entered some supplementary justification text in the free text box.

### Detail Fields

These options allow a PO to refine the search.

**Patient NHS No**

**Originator name**

**Originator Unique ID**

**Alert ID**

**Alert date from**

**Order By**

Once the search criterion has been completed and the "Search" button clicked the results are displayed below the Alert Search screen.

**Alert Type**

- Create LR (Self Claimed)
- Dissent Override
- Sensitive Data
- Stop Noted Record Access
- Access Alert

**Alert date from** [Not Specified] **to** [Not Specified]

**Alert time from** [Not Specified] **to** [Not Specified]

The search returned 514 alert(s). This is greater than the maximum 250 that can be viewed from the summary screen. [Refine Search](#)

### Alert Results

[Bulk Alert Update](#) [Extract Selected Alerts](#) [Extract All](#) [Select All on Current Page](#)

10 records per page

<input type="checkbox"/>	Type	Status	Date and Time	Originator	URP ID	Patient NHS No
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	20-May-2014 14:03:56	PAICE HARRIET	103267407985	945 503 1590



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## Sorting Alerts

At the top of each column in the title box there is a small up and down arrow this allows each column to be sorted either ascending or descending. Underneath the column titles are column sort tools.

<input type="checkbox"/>	Type	<input type="checkbox"/>	Status	<input type="checkbox"/>	Date and Time	<input type="checkbox"/>	Originator	<input type="checkbox"/>	URP ID	<input type="checkbox"/>	Patient NHS No	<input type="checkbox"/>
	Type		Status		Date and Time		Originator		URP ID		Patient NHS No	

If a user wishes to look at a particular date without rerunning the entire search they can type that into the sort box.

<input type="checkbox"/>	Type	Status	Date and Time	Originator	URP ID	Patient NHS No
	Type	Status	12-	Originator	URP ID	Patient NHS No
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	12-Feb-2014 15:22:42	PEARCE HARPER	103267408983	945 503 1655

Showing 1 to 1 of 1 entries (filtered from 250 total entries)

← Previous 1 Next →

To return to the whole list the PO just removes any typed entries from the sort box.

## Viewing and Managing an Alert

### Single Alerts

To start managing an alert a PO double clicks the alert they want to open. The alert details screen opens.

**Alert Details** [Back to Alerts List](#)

**Alert ID** 7806F11A-9E69-4A9C-B7E7-0609BDB11253

**Date and Time** 20-May-2014 14:03:56

**Status** Open (New)

**Alert Type** Create LR (Self Claimed)

**Alert Message** Self Claimed LR Alert

**Reason for Alert** Other

**Additional Information** Patient presented for care

**Patient NHS No** 945 503 1590

**Originator** PAICE HARRIET

**Originating System id** SCRA11201001

**Action**

Notes History	Action
	Notes Only

\*Notes

Cancel Edit Apply Changes

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Version: rc.0.4.3.3.20140514154436



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The PO can see when and where this alert was triggered and by who, the PO will need to update the status of this alert. If they have used the reconciliation tool and are happy that this access was legitimate then they can close it straight away they do not have to mark it as under investigation first. The different statuses are below:

Notes Only
Open (New)
Open (Under investigation)
Closed (No investigation required)
Closed (Investigated - no action taken)
Closed (Investigated - action being taken)

The local organisation will have a process that defines which action is recorded at which time. Once the type of update is selected then the PO should enter something into the notes field. The local organisation will define the best process for this. Once completed the PO should click “Apply Changes”. The updated note will appear on the left hand side of the screen.

The screenshot shows the NHS Spine Alert Service interface. At the top, there is a green notification bar that says "Alert Updated". Below this is the "Alert Details" section, which includes fields for Alert ID, Date and Time, Status, Alert type, Alert Message, Reason for Alert, and Additional Information. The Status field is highlighted with a red box and contains the text "Open (Under investigation)".

Below the alert details is the "Action" section, which includes a "Notes History" table. The table has two columns: "Notes History" and "Action". The first row in the table is highlighted with a red box and contains the following information:

Notes History	Action
Gina Jacobs (471350461516) Open (Under investigation) 20-May-2014 14:33:30 free text box filled in	Notes Only

At the bottom of the "Action" section, there is a "Notes" field and two buttons: "Cancel Edit" and "Apply Changes".

At the bottom of the page, there is a blue footer bar with the text: "CONFIDENTIAL: PERSONAL PATIENT DATA accessed by JACOBS, Gina - Privacy Officer - KIRKBY MANOR NH" and "Version: rc.0.4.3.3.20140514154436".

Once the investigation has been completed to the satisfaction of the PO they need to close the alert, the exact status applied will vary depending upon circumstance. In the screen shot below no investigation was required.



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The screenshot shows the NHS Spine Alert Service interface. At the top, there is a navigation bar with 'Refresh', 'New Search', 'Alert Blocks', 'User Roles', 'Help', and 'Quit'. A green notification bar at the top left says 'Alert Updated'. Below this is the 'Alert Details' section, which includes a 'Back to Alerts List' link. The alert details are as follows:

<b>Alert ID</b>	7806F11A-9E69-4A9C-B7E7-0609BDB11253	<b>Originator</b>	PAICE HARRIET
<b>Date and Time</b>	20-May-2014 14:09:56	<b>Originating System Id</b>	SCRA11201001
<b>Status</b>	Closed (Investigated - no action taken)		
<b>Alert Type</b>	Self Claimed LR (Self-Claimed)		
<b>Alert Message</b>	Self Claimed LR Alert		
<b>Reason for Alert</b>	Other		
<b>Additional Information</b>	Patient presented for care		
<b>Patient NHS No</b>	945 503 1590		
<b>Closed User Name</b>	Gina Jacobs		
<b>Closed User ID</b>	471350461516		

Below the alert details is the 'Action' section, which includes a 'Notes History' table and an 'Action' dropdown menu. The 'Notes History' table shows two entries:

Notes History
<b>Gina Jacobs (471350461516)</b> Closed (Investigated - no action taken) 20-May-2014 14:35:24 closed alert investigated - no action required. Joe Bloggs
<b>Gina Jacobs (471350461516)</b> Open (Under investigation) 20-May-2014 14:33:30 free text box filled in

The 'Action' dropdown menu is currently set to 'Notes Only'. Below the dropdown is a text area for notes, and at the bottom of the section are 'Cancel Edit' and 'Apply Changes' buttons.

At the bottom of the page, there is a footer with the text: 'CONFIDENTIAL: PERSONAL PATIENT DATA accessed by JACOBS, Gina - Privacy Officer - KIRKBY MANOR NH' and 'Version: rc.0.4.3.3.20140514154436'.

After the PO has completed everything they wanted to do in the alert details screen they click "Back to Alert List" they are then returned to the search results screen where the alert that they have just modified will still be visible but with a revised status.



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The screenshot shows the NHS Spine Alert Service interface. At the top, there is a navigation bar with options like 'Refresh', 'New Search', 'Alert Blocks', 'User Roles', 'Help', and 'Quit'. A yellow warning banner states: 'The search returned 376 alert(s). This is greater than the maximum 250 that can be viewed from the summary screen. Refine Search'. Below this, the 'Alert Results' section features buttons for 'Bulk Alert Update', 'Extract Selected Alerts', 'Extract All', and 'Select All on Current Page'. A dropdown menu is set to '10 records per page'. A search bar is labeled 'Search all columns:'. The main content is a table with the following columns: Type, Status, Date and Time, Originator, URP ID, and Patient NHS No. The first row is highlighted with a red border.

<input type="checkbox"/>	Type	Status	Date and Time	Originator	URP ID	Patient NHS No
<input type="checkbox"/>	Create LR (Self Claimed)	Open (Under investigation)	20-May-2014 14:03:56	PAICE HARRIET	103267407985	945 503 1590
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	20-May-2014 09:30:36	PEARCE HARPER	103267408983	945 503 3488
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	19-May-2014 08:42:51	NORTON TRACEY	103267409981	945 503 1639
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	16-May-2014 15:33:52	DUPREE MARTA	103267398982	945 503 1760
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	16-May-2014 14:59:17	NAPPER TERRY	103267411983	945 503 1647
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	16-May-2014 14:30:44	NAPPER TERRY	103267411983	945 503 1647
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	16-May-2014 10:47:01	ROBERTS MATHEW	103267405989	945 503 4530
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	16-May-2014 09:58:23	ROBERTS MATHEW	103267405989	945 503 4271

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## Multiple Alerts

As before the PO runs a search including the parameters they require. Once they have the Alert results required they can select as many as they wish to update.



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The screenshot shows the NHS Spine Alert Service interface. At the top, there is a navigation bar with 'Refresh', 'New Search', 'Alert Blocks', 'User Roles', 'Help', and 'Quit'. A yellow warning banner states: 'The search returned 375 alert(s). This is greater than the maximum 250 that can be viewed from the summary screen. Refine Search'. Below this is the 'Alert Results' section, which includes a search bar and a table of alerts. The 'Bulk Alert Update' button is highlighted with a red box. The table has columns for Type, Status, Date and Time, Originator, URP ID, and Patient NHS No. Five rows are selected with checkboxes. At the bottom, a blue footer contains the text: 'CONFIDENTIAL: PERSONAL PATIENT DATA accessed by JACOBS, Gina - Privacy Officer - KIRKBY MANOR NH' and 'Version: rc.0.4.3.3.20140514154436'.

Type	Status	Date and Time	Originator	URP ID	Patient NHS No
<input checked="" type="checkbox"/> Create LR (Self Claimed)	Open (New)	20-May-2014 09:30:36	PEARCE HARPER	103267408983	945 503 3488
<input checked="" type="checkbox"/> Create LR (Self Claimed)	Open (New)	19-May-2014 08:42:51	NORTON TRACEY	103267409981	945 503 1639
<input checked="" type="checkbox"/> Create LR (Self Claimed)	Open (New)	16-May-2014 15:33:52	DUPREE MARTA	103267398982	945 503 1760
<input checked="" type="checkbox"/> Create LR (Self Claimed)	Open (New)	16-May-2014 14:59:17	NAPPER TERRY	103267411983	945 503 1647
<input checked="" type="checkbox"/> Create LR (Self Claimed)	Open (New)	16-May-2014 14:30:44	NAPPER TERRY	103267411983	945 503 1647
<input type="checkbox"/> Create LR (Self Claimed)	Open (New)	16-May-2014 10:47:01	ROBERTS MATHEW	103267405989	945 503 4530
<input type="checkbox"/> Create LR (Self Claimed)	Open (New)	16-May-2014 09:58:23	ROBERTS MATHEW	103267405989	945 503 4271
<input type="checkbox"/> Create LR (Self Claimed)	Open (New)	15-May-2014 14:42:28	PEARCE HARPER	103267408983	945 503 1809
<input type="checkbox"/> Create LR (Self Claimed)	Open (New)	15-May-2014 13:55:01	ROCHE MANI	103267403982	945 503 1590
<input type="checkbox"/> Create LR (Self Claimed)	Open (New)	15-May-2014 13:25:56	DAVIES MICHAEL	103267395988	945 503 3763

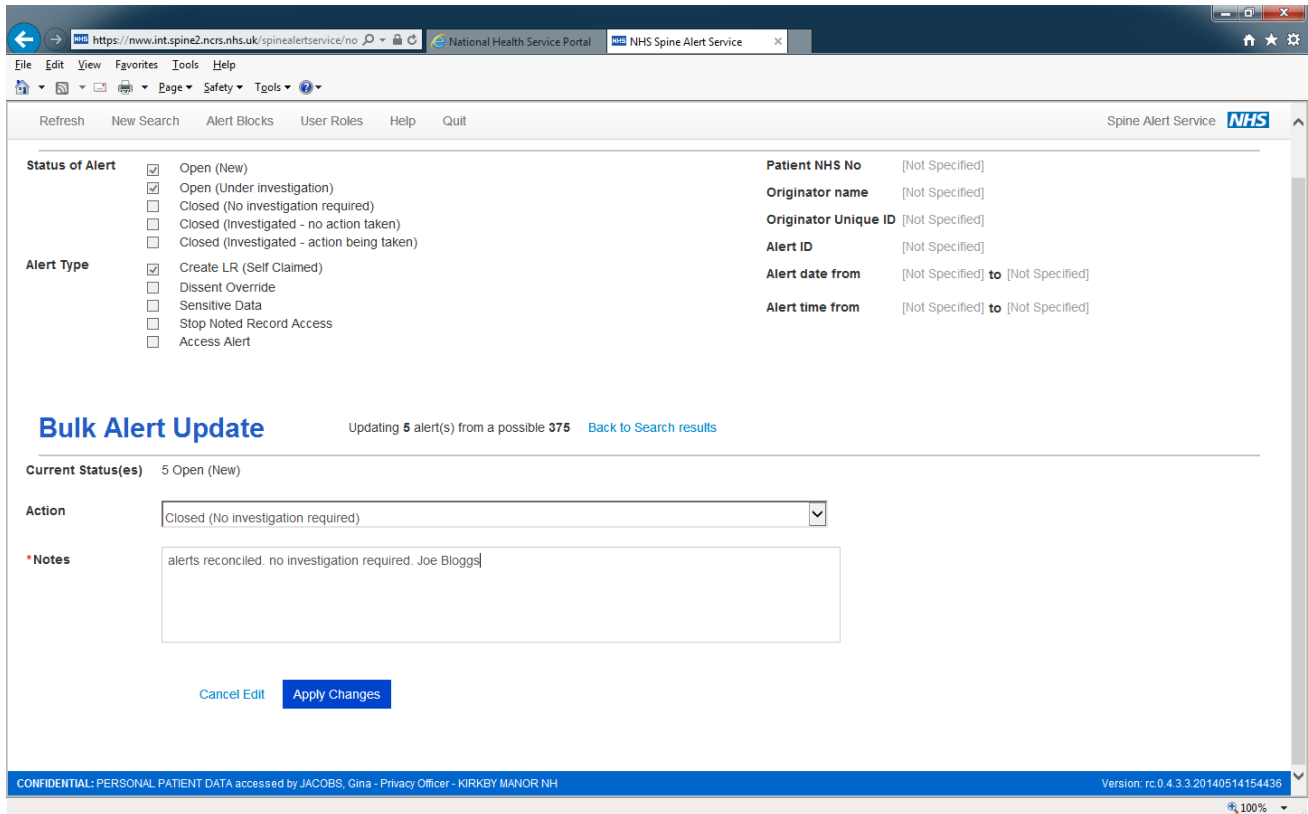
After completing the selection the PO clicks "Bulk Alert Update" button. The Bulk Alert update screen opens.

The screenshot shows the 'Bulk Alert Update' screen. It features a list of filters on the left, including 'Status of Alert' (Open (New), Open (Under investigation), Closed (No investigation required), Closed (investigated - no action taken), Closed (investigated - action being taken)) and 'Alert Type' (Create LR (Self Claimed), Dissent Override, Sensitive Data, Stop Noted Record Access, Access Alert). On the right, there are fields for 'Patient NHS No', 'Originator name', 'Originator Unique ID', 'Alert ID', 'Alert date from', and 'Alert time from', all currently set to '[Not Specified]'. The main heading is 'Bulk Alert Update' with a sub-header 'Updating 5 alert(s) from a possible 375 Back to Search results'. Below this, it shows 'Current Status(es) 5 Open (New)'. There is an 'Action' dropdown menu set to 'Notes Only' and a large text area for '\*Notes'. At the bottom, there are 'Cancel Edit' and 'Apply Changes' buttons. A blue footer at the bottom contains the text: 'CONFIDENTIAL: PERSONAL PATIENT DATA accessed by JACOBS, Gina - Privacy Officer - KIRKBY MANOR NH' and 'Version: rc.0.4.3.3.20140514154436'.



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The screen clearly indicates that it is Bulk Alert update screen as opposed to the single alert update screen. The user selects the action they wish and then enters their comment into the notes area, ensuring any notes comply with local best practice.



They then click “Apply Changes”

Once the user returns to the search results screen they will see the alerts that they updated.



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The screenshot shows the NHS Spine Alert Service interface. At the top, there is a navigation bar with options like 'Refresh', 'New Search', 'Alert Blocks', 'User Roles', 'Help', and 'Quit'. Below this, a green notification bar states '5 out of 5 Alert(s) Updated'. A yellow warning bar indicates that the search returned 370 alerts, exceeding the 250 limit viewable on the summary screen. The main section is titled 'Alert Results' and includes buttons for 'Bulk Alert Update', 'Extract Selected Alerts', 'Extract All', and 'Select All on Current Page'. A dropdown menu is set to '10 records per page'. A search bar is available for filtering. The table below lists several alerts, each with a checkbox, type, status, date and time, originator, URP ID, and patient NHS number.

<input type="checkbox"/>	Type	Status	Date and Time	Originator	URP ID	Patient NHS No
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	16-May-2014 10:47:01	ROBERTS MATHEW	103267405989	945 503 4530
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	16-May-2014 09:58:23	ROBERTS MATHEW	103267405989	945 503 4271
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	15-May-2014 14:42:28	PEARCE HARPER	103267408983	945 503 1809
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	15-May-2014 13:55:01	ROCHE MANI	103267403982	945 503 1590
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	15-May-2014 13:25:56	DAVIES MICHAEL	103267395988	945 503 3763
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	15-May-2014 12:57:47	DAVIES MICHAEL	103267395988	945 503 3526
<input type="checkbox"/>	Create LR (Self Claimed)	Open (New)	14-May-2014 12:54:50	PEARCE HARPER	103267408983	945 503 5537

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Version: rc.0.4.3.3.2014051415436

## Extracting Alerts

There is a facility to extract alerts for analysis in different systems such as Excel. The process to do this is much the same as a bulk alert update. The user runs the search with the parameters they require and then select the number of alerts they wish to extract.

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The screenshot shows the NHS Spine Alert Service interface. At the top, there is a navigation bar with options like 'Refresh', 'New Search', 'Alert Blocks', 'User Roles', 'Help', and 'Quit'. Below this, a yellow warning banner states: 'The search returned 370 alert(s). This is greater than the maximum 250 that can be viewed from the summary screen. Refine Search'. The main section is titled 'Alert Results' and contains three buttons: 'Bulk Alert Update', 'Extract Selected Alerts' (highlighted with a red box), and 'Extract All' (also highlighted with a red box). To the right of these buttons is a link 'Select All on Current Page'. Below the buttons, there is a dropdown menu set to '10 records per page' and a search input field labeled 'Search all columns:'. A table of alert results is displayed with columns: Type, Status, Date and Time, Originator, URP ID, and Patient NHS No. The table contains 8 rows of data, all with 'Create LR (Self Claimed)' as the type and 'Open (New)' as the status. At the bottom of the screenshot, a dialog box is open asking: 'Do you want to open or save 8A189\_20-05-2014\_144549.csv (214 KB) from www.int.spine2.ncrs.nhs.uk?'. The dialog has 'Open', 'Save', and 'Cancel' buttons. A status bar at the bottom left reads 'CONFIDENTIAL: PERSONAL PATIENT DATA' and the bottom right shows 'Version: rc.0.4.3.3.20140514154436'.

The user can then choose to click “Extract Selected Alerts” which will only download those alerts that the user had previously selected or they can click “Extract All” this will download all those alerts retrieved with the search criteria used.

Once either is clicked a dialogue box opens.

The screenshot shows a dialog box titled 'Extract Alerts'. The main text inside the dialog reads: 'Alert extracts may be of a sensitive nature. The file must be securely protected and saved in a suitable location.' At the bottom right of the dialog, there are two buttons: 'OK' and 'Cancel'.

The user clicks “OK” and continues. Differing by internet browser used a box will open. The below example was taken from Explorer 10

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Do you want to open or save 8A189\_20-05-2014\_144549.csv (214 KB) from nww.int.spine2.ncrs.nhs.uk?

Open

Save

Cancel

The user will click save and ensure that the location for the file is a secure one as the download contains patient identifiable information. It should also be named in accordance with local best practice. Once saved, it can be opened. In a number of applications the below screen shot is from Excel.

FILENAME	ALERT_TYPE	ALERT_DATE_AND_TIME	PATIENT_OID	PATIENT_NHS_NUMBER	ALERT_MESSAGE	ALERT_STATE	ACTION_STATUS	USER_NOTES_1	USER_NOTES_2
8A189_20-05-2014_144549	23/01/2014 11:07	2.16.840.1.113883.2.1.4.1	9455035669			OPEN	NEW		
Create LR (Self Claimed)	27/03/2014 09:12	2.16.840.1.113883.2.1.4.1	9455031612	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:04) : test		
Create LR (Self Claimed)	18/02/2014 11:29	2.16.840.1.113883.2.1.4.1	9455033143	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:04) : test		
Create LR (Self Claimed)	24/01/2014 13:59	2.16.840.1.113883.2.1.4.1	9455034492		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:06) : test		
Create LR (Self Claimed)	31/01/2014 15:38	2.16.840.1.113883.2.1.4.1	9455035537		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:04) : test		
Create LR (Self Claimed)	24/01/2014 13:36	2.16.840.1.113883.2.1.4.1	9455034484		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:04) : test		
Create LR (Self Claimed)	23/01/2014 13:28	2.16.840.1.113883.2.1.4.1	9455034417		OPEN	NEW			
Create LR (Self Claimed)	24/01/2014 13:24	2.16.840.1.113883.2.1.4.1	9455035723		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:08) : test		
Create LR (Self Claimed)	23/01/2014 11:02	2.16.840.1.113883.2.1.4.1	9455035693		OPEN	NEW			
Create LR (Self Claimed)	23/01/2014 13:28	2.16.840.1.113883.2.1.4.1	9455033631		OPEN	NEW			
Create LR (Self Claimed)	12/02/2014 15:22	2.16.840.1.113883.2.1.4.1	9455031655		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:04) : test		
Create LR (Self Claimed)	17/01/2014 15:53	2.16.840.1.113883.2.1.4.1	9455034271		OPEN	NEW			
Create LR (Self Claimed)	29/04/2014 09:27	2.16.840.1.113883.2.1.4.1	9451994785	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:05) : test		
Create LR (Self Claimed)	23/01/2014 12:22	2.16.840.1.113883.2.1.4.1	9455034697		OPEN	NEW			
Create LR (Self Claimed)	29/04/2014 14:48	2.16.840.1.113883.2.1.4.1	9451994785	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:10) : test		
Create LR (Self Claimed)	24/01/2014 14:00	2.16.840.1.113883.2.1.4.1	9455034239		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:05) : test		
Create LR (Self Claimed)	02/01/2014 17:19	2.16.840.1.113883.2.1.4.1	9454381474		OPEN	NEW			
Create LR (Self Claimed)	24/03/2014 10:16	2.16.840.1.113883.2.1.4.1	9455031736	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:05) : test		
Create LR (Self Claimed)	24/01/2014 11:13	2.16.840.1.113883.2.1.4.1	9455035758		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:05) : test		
Create LR (Self Claimed)	16/01/2014 12:31	2.16.840.1.113883.2.1.4.1	9455031590		OPEN	NEW			
Create LR (Self Claimed)	23/01/2014 11:18	2.16.840.1.113883.2.1.4.1	9455035685		OPEN	NEW			
Create LR (Self Claimed)	18/03/2014 16:44	2.16.840.1.113883.2.1.4.1	9455031604	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:04) : test		
Create LR (Self Claimed)	15/05/2014 13:25	2.16.840.1.113883.2.1.4.1	9455033763	Self Claimed LR Alert	OPEN	NEW			
Create LR (Self Claimed)	04/02/2014 12:33	2.16.840.1.113883.2.1.4.1	9455031647		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:06) : test		
Create LR (Self Claimed)	07/02/2014 10:51	2.16.840.1.113883.2.1.4.1	9455031779		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:06) : test		
Create LR (Self Claimed)	02/01/2014 17:19	2.16.840.1.113883.2.1.4.1	9454381474		OPEN	NEW			
Create LR (Self Claimed)	15/04/2014 14:35	2.16.840.1.113883.2.1.4.1	9455031825	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:13) : test		
Create LR (Self Claimed)	23/01/2014 14:13	2.16.840.1.113883.2.1.4.1	9455034654		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:06) : test		
Create LR (Self Claimed)	21/01/2014 12:02	2.16.840.1.113883.2.1.4.1	9455033828		OPEN	NEW			
Create LR (Self Claimed)	07/01/2014 13:34	2.16.840.1.113883.2.1.4.1	9454380532		OPEN	NEW			
Create LR (Self Claimed)	24/01/2014 14:35	2.16.840.1.113883.2.1.4.1	9455033941		OPEN	NEW	Gina Jacobs (01-May-2014 13:31:07) : test		
Create LR (Self Claimed)	20/03/2014 15:24	2.16.840.1.113883.2.1.4.1	9455031809	Self Claimed LR Alert	OPEN	NEW	Gina Jacobs (01-May-2014 13:31:07) : test		
Create LR (Self Claimed)	23/01/2014 13:35	2.16.840.1.113883.2.1.4.1	9455033895		OPEN	NEW			
Create LR (Self Claimed)	16/04/2014 10:56	2.16.840.1.113883.2.1.4.1	9437702241	Self Claimed LR Alert	OPEN	NFW	Gina Jacobs (01-May-2014 13:31:07) : test		

The user is then able to manipulate the data in the usual way.