

**National Data Opt-out  
Find Out Why Your NHS Data Matters**

**Detained and Secure Estates – Proxy Request  
Patient Submission Form & Declaration**

Use this form to manage or set a choice on behalf of patients within the Detained and Secure Estate who do not have access to the systems and information (e.g. their mobile number or email account) required to enable them to manage their choice directly.

**Section 1: Patient Data Choice - please complete this section following a discussion with the patient about their data choice.**

	NHS Number (10 digits)	First Name	Last Name	The patient has confirmed - I allow my confidential patient information to be used for research and planning. Please tick an option below
1	<i>For example, 485 777 3456</i>			Yes <input type="checkbox"/> No <input type="checkbox"/>
2				Yes <input type="checkbox"/> No <input type="checkbox"/>
3				Yes <input type="checkbox"/> No <input type="checkbox"/>
4				Yes <input type="checkbox"/> No <input type="checkbox"/>

**Section 2: Healthcare Professional**

Professional Title: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Detained Estate Centre Name: \_\_\_\_\_

Work Contact Phone Number: \_\_\_\_\_

**(NHS Digital may call the contact number provided to verify and validate that the form has been completed by you. You are not required to submit documentation to verify your role).**



### Section 3: Your Correspondence

Where should we send our confirmation?

(Please tick an option below and complete as appropriate)

Detained Estate postal address       Detained Estate email address

Address (line 1): \_\_\_\_\_

Address (line 2): \_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

### Section 4: Declaration

I confirm that I have shared information about the national data opt-out with the patients identified in section 1 and the information I have supplied in this application is correct.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Of Healthcare Professional

Print Name: \_\_\_\_\_

Of Healthcare Professional

### Correspondence

Please return the completed form by email or post to the address below.

Email [enquiries@nhsdigital.nhs.uk](mailto:enquiries@nhsdigital.nhs.uk)

**Please only use a secure email address such as nhs.net or gov.uk** to return the form add 'National data opt-out Detained and Secure Estate' in the subject line.

Or post to:

National Data Opt Out  
Contact Centre  
NHS Digital HM Government  
7 and 8 Wellington Place  
Leeds LS1 4AP

It can take up to 14 days to process the request once it is received. It can take up to 21 days before the decision is applied to future data releases leaving the NHS.

Opt-out decisions will be respected by NHS Digital that collects, processes and releases health and care data on a national basis. It will be respected by all other organisations that use health and care data by October 2021.

This form will be held for a period of 7 years in case of any faults or queries, following confirmation of the national data opt-out choices being set. After this time, this form will then be disposed of as confidential waste. For more information please read the Privacy Notice, which can be found on our website [www.nhs.uk/your-nhs-data-matters](http://www.nhs.uk/your-nhs-data-matters)

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