

Clinical Pharmacists in General Practice upfront payment 2019-20

Calculating Quality and Reporting Service

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About this guide

This guide is for General Practice (GP) staff and NHS England Regional Local Offices (RLOs) using the Calculating Quality Reporting Service (CQRS) for information collections.

This guide describes how to participate, manually enter and declare achievement for the Clinical Pharmacists in General Practice Service upfront payment 2019/20. The service runs from 01 April 2019 to 31 March 2020.

Support

Service desk	cqrsservicedesk@gdit.com 0800 440 2777, 8am-6pm Mon-Fri
Training	CQRS training - https://training.cqrs.nhs.uk/home
System	CQRS log in - https://nww.cqrs.nhs.uk
Web	CQRS - https://digital.nhs.uk/article/279/General-Practice-GP-collections GPES - https://digital.nhs.uk/services/general-practice-extraction-service

Participating in the service

Once you have received an offer to participate in this service from your commissioning organisation, it will appear in your Message Centre as a new task. Follow the steps below to participate:

- view the service by selecting the Task Summary link or Participation Management tab from the main menu

Quality Services

Quality Service Status:

Offered ▼

Select	Service	Comm. Org	Start Date	End Date	Detailed Guidance	Status
<input checked="" type="checkbox"/>	Clinical Pharmacists in General Practice Up Front 2019/20	NORTH EAST AND YORKSHIRE COMMISSIONING REGION	01/04/2019	31/03/2020	Detailed Guidance	Offered
<p>In July 2015 NHS England launched a pilot scheme to support clinical pharmacists working in general practice. Funding is now available for the deployment of extra clinical pharmacists through the Clinical Pharmacists in General Practice Phase 2 programme. The benefits described of the service are: Benefits - Supporting patients to get the best use of their medicines and identifying medicines related issues. Expanding the general practice team thus allowing reallocation of general practice workload. Increase Practice capacity to see and help more members of the public. Ensure safer prescribing and improvement in patient safety and quality of care. Improvement in the clinical and cost effective use of medicines. Better integration with the wider healthcare systems. This CQRS service is a manual claims portal for General Practices to claim an up front payment for employing clinical pharmacists through the GP Phase 2 Programme.</p>						

Accept Service* Reject Service

- select the checkbox in the first column and then select the option Accept Service
- when you see the message asking you to accept the service, select Yes
- you will then see a message confirming that you have accepted the offer
- once your RLO approves the offer you will receive another message
- you can then start entering achievement data.

Manually entering achievement

To manually enter data for this service, follow the steps below:

- select the Data Submission tab from the main menu
- choose the Record Achievement option and set the financial year dropdown box to 2019-20
- select Clinical Pharmacists in General Practice Up Front 2019/20 from the dropdown box
- select the end-of-month date for the data you are entering (e.g. for activity completed in April the achievement date will be 30/04/2019)
- choose Add New Achievement

Record Achievement - Financial Year 2019/2020 ▼

Quality Service: DES--- Annual----- Clinical Pharmacists in General Practice Up Front 2019/20 ▼

Achievement Date: 31/03/2020 ▼ Add New Achievement

Achievement Date	Last Updated
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- select Clinical Pharmacists in General Practice Payment
- enter data for the relevant combination of indicators CPUF001 to CPUF018
- For example, if you wish to claim for a 1.0 WTE senior clinical pharmacist and a 0.5 WTE clinical pharmacist you would enter a figure of 1 against CPUF001 and a figure of 1 against CPUF014. The rest of the fields would be zero (0).
- select Submit Achievement Data

Indicators

Indicator ID	Description	Date Submitted	Submitted Values	New Values
CPUF001	Senior Clinical Pharmacist 1 WTE			1 Number of Pharmacists
CPUF002	Senior Clinical Pharmacist 0.2 WTE			0 Number of Pharmacists
CPUF003	Senior Clinical Pharmacist 0.3 WTE			0 Number of Pharmacists
CPUF004	Senior Clinical Pharmacist 0.4 WTE			0 Number of Pharmacists
CPUF005	Senior Clinical Pharmacist 0.5 WTE			0 Number of Pharmacists
CPUF013	Clinical Pharmacist 0.4 WTE			0 Number of Pharmacists
CPUF014	Clinical Pharmacist 0.5 WTE			1 Number of Pharmacists
CPUF015	Clinical Pharmacist 0.6 WTE			0 Number of Pharmacists

Submit Achievement Data | Save Work in Progress | Cancel

Declaring achievement

To declare achievement for payment, follow the steps below:

- go to the Achievement screen and select the Declare sub-tab
- check your achievement (it will only display if you have correctly completed all the steps above)
- select the checkbox in the first column
- select Declare Achievement

Select All	Quality Service	Payment Type	Payment Period	Date of Achievement	Achievement Amount	Status	Notes
<input checked="" type="checkbox"/>	Clinical Pharmacists in General Practice Up Front 2019/20	Achievement	01/04/2019 - 31/03/2020	31/03/2020	£12,625.00	Awaiting Service Provider Approval	Underlying Data Notes

View: 50 1

Declare Achievement

You will then see a message confirming that your achievement has been declared and is awaiting approval by your RLO.

Once your achievement is approved it will be processed for payment. You can see your achievement values and information at any time using the reporting functionality under the Report tab.

Adjusting payment

If you disagree with your achievement amount the options available will depend on the source of the data:

1. If you manually entered the achievement data and have not yet declared your achievement, you can correct the achievement data yourself on CQRS using the data entry screens.
2. If your data was from an automated extract or you have already declared your achievement, assemble evidence to support your claim and contact your RLO. They will review the evidence and decide if an adjustment is justified.