

Statement of Administrative Sources



Annex B: Supporting metadata

Organisation	The Information Centre for Health and Social Care (The NHS Information Centre for health and Social Care) http://www.ic.nhs.uk/	
Enquiries	Please contact the NHS IC Contact centre Telephone: 0845 300 6016 and email: enquiries@ic.nhs.uk	
Responsible Statistician	Phil Cooke – Dental and Eye Care Team	
Section 1: Statistical End Product	NHS Dental Statistics for England	
Section 2: Original Administrative/Management Source/System	Name	Dental Services Division dental data
	Name of the organisation responsible	NHS Dental Services
	Purpose of the administrative source	Payment/contracting monitoring of dental contract activity
	Unit of Inquiry	Dental course of treatment and patient numbers

Information provided is believed to be correct as of January 2012 and may be subject to change.

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	Intended Coverage	All NHS dentistry
	Actual Coverage	As above
	Geographical Coverage	England
	Lowest level of Geographical Coverage	Primary Care Trust
	Extent to which statistical end-producers can influence system?	NHS Dental Services have user group to drive design of system
	Data definitions used	Patients seen; courses of treatment; treatment banding These can be found in the guide to dental publications at http://www.ic.nhs.uk/webfiles/publications/007_Primary_Care/Dentistry/dentalstats1112q2/Dental_Beginners_Guide_2011_12.pdf
	Classification systems used	n/a
	Data Collection Process	1)Periodicity/Timing 2)Validation process
	Access Arrangements	1. Live collection 2. Live validation with additional audit
	Dissemination Procedures	Registration to on-line system
	Publication procedure	Reporting available to registered users
	Timing/Periodicity of public release	N/A
	Nature of changes to system that could impact on statistics	Regular information available
		Occasional change of definition or key target measure

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Section 3: Change Process	NHS Dental Services manage change control process through steering groups. Key changes on introduction of new dental contract, for example.	
Section 4: The subsequent statistical production process	Validation procedures	Validation of aggregate data against previous time series. Mixture of automated and manual quality assurance
	Quality assessment	User comments invited on content and presentation of publication
	Periodicity of release	Quarterly
	Potential impact of changes to the source on the statistics produced	Introduction of new dental contract and new data collection arrangements means that break in time series necessary
	Procedures for mitigating such discontinuities	Estimates of comparable figures where possible

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