

Statement of Administrative Sources



Annex B: Supporting metadata

Organisation	The Information Centre for Health and Social Care (The NHS Information Centre for health and Social Care) http://www.ic.nhs.uk/	
Enquiries	Please contact the NHS Information Centre (NHS IC) Contact centre Telephone: 0845 300 6016 and email: enquiries@ic.nhs.uk	
Responsible Statistician	Name: Paul Eastwood Section: Lifestyles	
Section 1: Statistical End Product	NHS Contraceptive Services, England	
Section 2: Original Administrative/Management Source/System	Name	KT31 Community Contraception Collection
	Name of the organisation responsible	The NHS Information Centre for health and Social Care
	Purpose of the administrative source	To monitor first contacts with contraceptive and sexual health clinics
	Unit of Inquiry	People
	Intended Coverage	Primary Care Trusts (PCTs) and Brook clinics

Information provided is believed to be correct as of September 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.

	Actual Coverage	PCTs and Brook clinics
	Geographical Coverage	England
	Lowest level of Geographical Coverage	PCT
	Extent to which statistical end-producers can influence system?	The collection system is directly influenced by Department of Health rather than by the end users, and the data collected from it feeds into the Sexual Health Balanced Scorecard. The Scorecard was commissioned by the Department of Health and developed by South West Public Health Observatory (SWPHO) with the Health Protection Agency and provides a suite of nationally agreed indicators at Primary Care Trust level. The aim is to provide a key source of sexual health information for public health, commissioning and performance management colleagues at a local, regional and national level. The end producers have a role to play in highlighting and presenting data issues so that the Department of Health can consider whether changes or improvements to the collection system are necessary.
	Data definitions used	As per NHS data dictionary - www.datadictionary.nhs.uk/
	Classification systems used	None
	Data Collection Process	1)Periodicity/Timing 2)Validation process
	Access Arrangements	Data only made available by the NHS IC through annual publication
	Dissemination Procedures	Report and data tables published annually on NHS IC website
	Publication procedure	Report and data tables published annually on NHS IC website
	Timing/Periodicity of public	Annual

Information provided is believed to be correct as of September 2010 and may be subject to change.

	release	
	Nature of changes to system that could impact on statistics	<p>There is a new collection – Sexual and Reproductive Health Activity Dataset (SRHAD) being phased in and existing collection phased out over a number of years. Clinics with IT systems capable of recording SRHAD are required to do so as soon as possible from 01 April 2010 with the first submission scheduled for 01 July 2010. Clinics without an IT system to record and extract SRHAD data items will continue to submit a KT31 until they are able to do so. It is anticipated that all sexual and reproductive health services will be able to submit SRHAD returns by 2012/13, at which point the KT31 will be retired. Change-over effects will be investigated and reported.</p> <p>www.ic.nhs.uk/omnibus/srhad</p>
Section 3: Change Process	Changes to the collection are approved by Review of Central Returns (ROCR) and Information Standards Board (ISB). A Dataset Change Notice (DSCN) is in place for the new collection which will replace the existing one	
Section 4: The subsequent statistical production process	Validation procedures	Sense checks, year-on-year comparisons
	Quality assessment	Information on quality is available in the publication
	Periodicity of release	A report is published annually
	Potential impact of changes to the source on the statistics produced	<p>Changes could lead to break in time series data; existing collection is being replaced by a new collection (SRHAD)</p> <p>www.ic.nhs.uk/omnibus/srhad</p>
	Procedures for mitigating such discontinuities	<p>Both collections will run side by side for a period, new one phased in gradually as PCTs come on board. Due consideration will be given to the comparisons that can be drawn between data collected under the new and old systems.</p> <p>Further details are available in the <i>NHS Community Contraceptive Services: England, 2010/11 Data Quality Statement</i> available at</p>

Information provided is believed to be correct as of September 2010 and may be subject to change.

		www.ic.nhs.uk/webfiles/publications/003_Health_Lifestyles/Contraceptive%20services%2011/NHS_Community_Contraceptive_Services_Data_Quality_Statement.pdf
--	--	--

Information provided is believed to be correct as of September 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.