

## Statement of Administrative Sources



### Annex B: Supporting metadata

<b>Organisation</b>	The Information Centre for Health and Social Care (The NHS Information Centre for health and Social Care) <a href="http://www.ic.nhs.uk/">http://www.ic.nhs.uk/</a>	
<b>Enquiries</b>	Please contact the NHS IC Contact centre Telephone: 0845 300 6016 and email: <a href="mailto:enquiries@ic.nhs.uk">enquiries@ic.nhs.uk</a>	
<b>Responsible Statistician</b>	Name: Jane Winter Section: Workforce and Facilities – GP and Dental Pay	
<b>Section 1: Statistical End Product</b>	Dental Earnings and Expenses, Scotland (Annual)	
<b>Section 2: Original Administrative/Management Source/System</b>	Name	1. HMRC tax data 2. ISD Scotland dental data
	Name of the organisation responsible	1. HM Revenue and Customs, Knowledge, Analysis and Intelligence, Information Services: Data for Performance and Analysis 2. NHS National Services Scotland Information Services Division

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Purpose of the administrative source	<ol style="list-style-type: none"> <li>1. Processing of direct taxation</li> <li>2. The primary use of these data is for transfer of payments to dentists who hold a dental contract with an NHS Board</li> </ol>
Unit of Inquiry	<ol style="list-style-type: none"> <li>1. Average gross earnings, expenses and taxable income from self-employment in primary care dentistry</li> <li>2. NHS dentists and dental activity</li> </ol>
Intended Coverage	<ol style="list-style-type: none"> <li>1. All United Kingdom taxpayers</li> <li>2. All NHS dentistry</li> </ol>
Actual Coverage	<ol style="list-style-type: none"> <li>1. All United Kingdom taxpayers</li> <li>2. All NHS dentistry</li> </ol>
Geographical Coverage	<ol style="list-style-type: none"> <li>1. United Kingdom</li> <li>2. Scotland</li> </ol>
Lowest level of Geographical Coverage	<ol style="list-style-type: none"> <li>1. Postal Code / Household</li> <li>2. NHS Board / Dental Surgery/Practice</li> </ol>
Extent to which statistical end-producers can influence system?	<ol style="list-style-type: none"> <li>1. Regular meetings take place with the provider organisation through the Dental Working Group (DWG). The system and collection methods are wholly determined by the provider</li> <li>2. Regular meetings take place with the provider organisation through the DWG</li> </ol>
Data definitions used	Described in the publication
Classification systems used	N/A

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	Data Collection Process	1)Periodicity/Timing 2)Validation process	1) 1. Annual collection between April and January each year 1) 2. Live collection 2) 1. Live validation with audit 2) 2. Live validation with additional audit
	Access Arrangements		1. HMRC employees only 2. Unknown
	Dissemination Procedures		1. Unknown 2. Unknown
	Publication procedure		1. Quarterly report for all UK taxpayers (not specific to dentistry). 2. N/A
	Timing/Periodicity of public release		1. As above 2. N/A
	Nature of changes to system that could impact on statistics		1. Occasional change to collection tool and/or reporting criteria 2. Occasional change to definition or supplementary target measure
<b>Section 3: Change Process</b>	1. Led by fiscal policy, HMRC manage change control processes 2. NHS National Services Scotland (NHSNSS) Information Services Division manage change control processes through steering groups. Key changes on introduction of new dental contract, for example.		
<b>Section 4: The subsequent statistical production process</b>	Validation procedures		1. Sense checks, year-on-year comparisons, validation against externally provided dental accounting data 2. Sense checks, year-on-year population comparisons

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	Quality assessment	Information on quality is available in the publication and in a data quality statement published alongside the publication
	Periodicity of release	Annual
	Potential impact of changes to the source on the statistics produced	1. N/A 2. Introduction of new dental contract and data collection arrangements led to a break in the time series
	Procedures for mitigating such discontinuities	Estimates of comparable figures where possible; longitudinal analyses

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