

Statement of Administrative Sources

**Annex B: Supporting metadata
Clinical Commissioning Group Prescribing Data**

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Statement of Administrative Sources

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| Organisation | The Health and Social Care Information Centre (HSCIC) http://www.hscic.gov.uk/ | |
| Enquiries | Please contact the Health and Social Care Information Centre Contact centre Telephone: 0845 300 6016 and email: enquiries@hscic.gov.uk | |
| Responsible Statistician | Name: Kate Croft Section: Prescribing Team | |
| Section 1: Statistical End Product | Clinical Commissioning Group (CCG) Prescribing Data includes an aggregated total for non-CCGs | |
| Section 2: Original Administrative/Management Source/System | Name | ePACT system |
| | Name of the organisation responsible | Prescription Services, NHS Business Services Authority |
| | Purpose of the administrative source | Re-imburement to pharmacies |
| | Unit of Inquiry | Prescription |
| | Intended Coverage | All dispensed prescriptions prescribed in England |
| | Actual Coverage | As above |
| | Geographical Coverage | England |
| | Lowest level of Geographical Coverage | CCG |
| | Extent to which statistical end-producers can influence system? | Quarterly liaison meetings between HSCIC, Department of Health (DH) and Prescription Services |
| | Data definitions used | Data held in Prescription Services database is described at http://www.nhsbsa.nhs.uk/PrescriptionServices/815.aspx |
| | Classification systems used | British National Formulary published by British Medical Association and the Royal Pharmaceutical Society, see www.bnf.org.uk |
| | Data Collection Process | 1)Periodicity/Timing 2)Validation process |

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| | Access Arrangements | Controlled by data controller |
| | Dissemination Procedures | ePACT data are made available to DH, Area Teams and CCGs by NHS Prescription Services |
| | Publication procedure | Limited raw data is published, i.e. made available to the public, through NHS Prescription Services' website. |
| | Timing/Periodicity of public release | On a monthly basis. |
| | Nature of changes to system that could impact on statistics | Re-organisation of CCGs or BNF sections |
| Section 3: Change Process | So far there has been no problem with any re-organisation. It is unlikely that data aggregated to a new structure would be available if any re-organisation took place. There would therefore be a discontinuity in the time series. | |
| Section 4: The subsequent statistical production process | Validation procedures | Data is independently extracted by another member of staff and compared with initial extraction. Results are compared with previous extracts and any changes which cause concern are taken up with the data supplier. Prescription Services have a policy of not amending their data due to the problems this would cause after it had been disseminated although they do correct payments to dispensers when necessary. |
| | Quality assessment | Prescription Services have an accuracy target of payments to dispensers being between 99.8% and 100.2% of the "true" payment as determined by a statistical process. |
| | Periodicity of release | Quarterly except for the data for the last quarter of the calendar year. This is delayed until after the publication of the HSCIC PCA National Statistic in April |
| | Potential impact of changes to the source on the statistics produced | Minor changes to BNF not likely to be a problem. Major changes to BNF or to CCG structure would cause a discontinuity. |
| | Procedures for mitigating such discontinuities | We would estimate impact and provide conversion if required/appropriate, methodology change notices and liaison with stakeholders |