

Statement of Administrative Sources

Annex B: Supporting metadata

Clinical Indicators Team
04/04/2016

Statement of Administrative Sources

Organisation	The Health and Social Care Information Centre http://www.hscic.gov.uk/	
Enquiries	Please contact the Health and Social Care Information Centre Contact centre Telephone: 0845 300 6016 and email: enquiries@hscic.gov.uk	
Responsible Statistician	Name: Chris Dew Section: Clinical Indicators	
Section 1: Statistical End Product	CCG Outcome Indicator Set, indicators 2.1, 2.2, 2.15, 2.16 and 4.1. These indicators from the CCG Outcome Indicator Set report on patient experience based on various questions from the GPPS for the Clinical Commissioning Groups in England.	
Section 2: Original Administrative/Management Source/System	Name	GP Patient Survey (GPPS)
	Name of the organisation responsible	NHS England
	Purpose of the administrative source	This exists to give patients the opportunity to comment on their experience of their GP practice.
	Unit of Inquiry	GP Patient Survey question responses.
	Intended Coverage	All patients living in England who use NHS services.
	Actual Coverage	All responses from patients registered in England
	Geographical Coverage	England
	Lowest level of Geographical Coverage	Clinical Commissioning Groups
	Extent to which statistical end-producers can influence system?	A governance group consisting of representatives from a range of stakeholders provide advice to the research team and debate issues such as questionnaire content, inclusion of practices, analysis and reporting.

Statement of Administrative Sources

	Data definitions used	n/a
	Classification systems used	n/a
	Data Collection Process	1)Periodicity/Timing 2)Validation process 1)Data collected twice annually. Data is collected between January and March, then again between July and September. Data is published in January and July. 2)Data is weighted to ensure the results are more representative of each GP practice.
	Access Arrangements	Data is available free online; https://gp-patient.co.uk/surveys-and-reports
	Dissemination Procedures	n/a
	Publication procedure	n/a
	Timing/Periodicity of public release	n/a
	Nature of changes to system that could impact on statistics	Any change in questions, order of questions, question numbers and scope of the survey could affect values and comparisons of results across the time series.
Section 3: Change Process	Any changes to the survey are under the control of NHS England through their current supplier (2016 –Ipsos Mori)	
Section 4: The subsequent statistical production process	Validation procedures	<ol style="list-style-type: none"> 1. Indicator Calculation <ul style="list-style-type: none"> • Extraction and calculation, according to the indicator specification. 2. Calculation Validation <ul style="list-style-type: none"> • Peer review calculations built in SAS EG according to the indicator methodology specification document. 3. Data publishing (indicator portal) <ul style="list-style-type: none"> • Validation of overall numbers

Statement of Administrative Sources

	Quality assessment	The statistical output is published with an accompanying data quality statement which highlights any underlying issues discovered with the data.
	Periodicity of release	Currently these indicators are published annually, in September.
	Potential impact of changes to the source on the statistics produced	Substantial changes to source data will result in breaks in time series data e.g. changes in geographical boundaries.
	Procedures for mitigating such discontinuities	Discontinuities are assessed on an individual basis and are explained and footnoted in publications.