

Statement of Administrative Sources

Annex B: Supporting metadata

Clinical Indicators Team
28/04/2016

Statement of Administrative Sources

Organisation	The Health and Social Care Information Centre http://www.hscic.gov.uk/	
Enquiries	Please contact the Health and Social Care Information Centre Contact centre Telephone: 0845 300 6016 and email: enquiries@hscic.gov.uk	
Responsible Statistician	Name: Chris Dew Section: Clinical Indicators	
Section 1: Statistical End Product	CCG Outcome Indicator Set, indicators 2.9, 3.16, 3.17 These indicators from the CCG Outcome Indicator Set use the MHSDS to produce statistics around mental health services.	
Section 2: Original Administrative/Management Source/System	Name	Mental Health Services Data Set (MHSDS)
	Name of the organisation responsible	HSCIC
	Purpose of the administrative source	To manage the care of patients and provision of services within the requirements of policy and legislation
	Unit of Inquiry	Information surrounding patients who access Mental Health Services
	Intended Coverage	All patients accessing mental health services in England
	Actual Coverage	All patients accessing mental health services in England who are registered
	Geographical Coverage	England
	Lowest level of Geographical Coverage	Clinical Commissioning Groups

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	Extent to which statistical end-producers can influence system?	Little to none, the data comes from Patient Administration Systems.
	Data definitions used	n/a
	Classification systems used	n/a
	Data Collection Process	1)Periodicity/Timing 2)Validation process
		1)Data is collected monthly. 2)Data provided is subject to individual organisations internal validation and assurance processes prior to being sent to the HSCIC. Once collected data are validated and assured at various stages during the processing
	Access Arrangements	Data is made available.
	Dissemination Procedures	n/a
	Publication procedure	n/a
	Timing/Periodicity of public release	Data is released monthly
	Nature of changes to system that could impact on statistics	Any change the data collected could affect values and comparisons of results across the time series.
Section 3: Change Process	Any changes made are under the control of the HSCIC. Document's are published in advance of the data detailing any in planned future changes.	
Section 4: The subsequent statistical production process	Validation procedures	<ol style="list-style-type: none"> 1. Indicator Calculation <ul style="list-style-type: none"> • Extraction and calculation, according to the indicator specification. 2. Calculation Validation <ul style="list-style-type: none"> • Peer review calculations according to the indicator methodology specification document. 3. Data publishing (indicator portal) <ul style="list-style-type: none"> • Validation of overall numbers

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	Quality assessment	The statistical output is published with an accompanying data quality statement which highlights any underlying issues discovered with the data.
	Periodicity of release	2.9 is currently produced annually 3.16 is currently produced quarterly 3.17 is currently produced quarterly
	Potential impact of changes to the source on the statistics produced	Substantial changes to source data will result in breaks in time series data e.g. changes in geographical boundaries.
	Procedures for mitigating such discontinuities	Discontinuities are assessed on an individual basis and are explained and footnoted in publications.