

Statement of Administrative Sources



Annex A: Information on administrative source

Enquiries	Please contact the NHS Information Centre (NHS IC) Contact centre Telephone: 0845 300 6016 and email: enquiries@ic.nhs.uk
Name of Administrative Source	Welsh Local Health Boards (LHBs) audited statutory accounts
Section 1: Collection	<p><i>Please give a short explanation of the processes through which the system's underlying 'raw data' are captured.</i></p> <p>LHBs collate information on investment in general practice and send this to the Welsh Assembly Government as part of the audited statutory accounts package. Summary level information is then made available to the NHS IC to produce detailed information on investment.</p>
Section 2: Quality assurance	<p><i>Please give details of any arrangements for auditing the quality of administrative data from this system which is used for statistical purposes</i></p> <p>As part of the annual statutory accounts for Wales, the data is audited by appointed auditors.</p>

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Section 3: Application	<p><i>Please give a description of each of the main applications/uses to which the administrative or management data are put before they are transformed into official statistics</i></p> <p>Data is provided by LHBs to the Welsh Assembly Government and used to monitor investment in General Practice</p>
Section 4: Access and Dissemination	<p><i>Please provide a summary of the arrangements put in place for sharing and disseminating the administrative/management data during the period before they are converted into Official Statistics</i></p> <p>Investment in General Practice data (at a national level) is shared with the NHS IC to use in a publication</p> <p>NHS IC Statistical Governance policy available from www.ic.nhs.uk/publicationscalendar (then click on “Statistical Governance Policy”)</p> <p>NHS IC Freedom of Information process available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Freedom of Information Process”)</p> <p>Link to National Statistician’s Guidance: Use of Administrative or Management Information http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html</p> <p>NHS IC Data Access and Information Sharing Policy available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Data access information sharing policy”)</p> <p>NHS IC Information Governance Legal Compliance Policy available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Information governance legal compliance”)</p>

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	Specify if shared Inside/Outside The NHS IC	<ol style="list-style-type: none"> 1. Data is not shared within the NHS IC beyond the statistical processing team. 2. Local Health Board accounts are laid before parliament and are published (at a high level) by LHBs prior to NHS IC publication 3. Technical Steering Committee (TSC). TSC is chaired by the NHS IC and has representation from the four UK Health Departments, NHS Employers and the British Medical Association.
	Range	<ol style="list-style-type: none"> 1. Statistical staff at the NHS IC 2. Local Health Board accounts published for use by ministers, NHS managers and the public. 3. TSC
	Nature	<ol style="list-style-type: none"> 1. Used by NHS IC for validation of investment figures 2. Unknown what the Local Health Board accounts are used for. 3. Issued to TSC for QA purposes
	Timing	<ol style="list-style-type: none"> 1. Shared with NHS IC annually, c. June/July 2. Unknown when accounts are published. 3. Shared with TSC July – September
Section 5: Non-statistical publication	<p><i>Please provide a summary of any exceptional arrangements put in place for placing the administrative/management data in the public domain during the period before they are converted into official statistics. If none, please state None.</i></p> <p>None</p>	
Section 6: Statistical publication	<p><i>Please provide a list of each of the 'Official' or 'National' statistics series derived from this system.</i></p> <p>Investment in General Practice – partial source</p> <p>NHS IC publications calendar: http://www.ic.nhs.uk/publicationscalendar</p>	

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Section 7: Synergies	<p><i>Please provide a mapping which explains the relationship between any public manifestations of the administrative/management data, and any subsequent statistical releases or publications.</i></p> <p>Other statistical publication/products are not produced using this data as far as we know</p>
Section 8: Security/Data Protection arrangements	<p><i>Please explain any additional arrangements for ensuring the security of statistical processes that draw on administrative data other than those listed below eg: any data sharing agreements, relevant legislation.</i></p> <p>Data is only shared with TSC for QA purposes</p> <p>Relevant IG polices:</p> <p>NHS IC Statistical Governance policy available from http://www.ic.nhs.uk/publicationscalendar (then click on “Statistical Governance Policy”)</p> <p>NHS IC Small numbers Procedure available from http://www.ic.nhs.uk/publicationscalendar (then click on “Small Numbers Procedure”)</p> <p>ONS Confidentiality Guidance and working papers http://www.ons.gov.uk/about/consultations/closed-consultations/disclosure-review-for-health-statistics---consultation-on-guidance/</p> <p>NHS IC Freedom of Information process available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Freedom of Information Process”)</p>

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