

Statement of Administrative Sources

Annex A: Information on administrative source

Enquiries	Please contact the Health and Social Care Information Centre (HSCIC) Contact centre Telephone: 0300 3035678 and email: enquiries@hscic.gov.uk
Name of Administrative Source	Public Health England (PHE) Mandatory Surveillance: Health Care Associated Infections (HCAI)
Section 1: Collection	<i>Please give a short explanation of the processes through which the system's underlying 'raw data' are captured.</i> Public Health England receives reports of every case of MRSA, C.Diff, MSSA & E. coli. Individual trusts record their own cases and report them via the Healthcare Associated Infection Data Capture System (HCAI DCS).
Section 2: Quality assurance	<i>Please give details of any arrangements for auditing the quality of administrative data from this system which is used for statistical purposes</i> Details can be found in the Mandatory HCAI surveillance data quality statement; https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/514147/Mandatory_HCAI_surveillance_data_quality_statement.pdf

Statement of Administrative Sources

Section 3: Application	<p><i>Please give a description of each of the main applications/uses to which the administrative or management data are put before they are transformed into official statistics</i></p> <p>HCAI surveillance outputs are used to monitor progress on controlling key infections and for providing key epidemiological evidence to inform action to reduce HCAs. These data are also used to inform patient choice via NHS Choices.</p> <p>NHS acute Trusts and CCGs use these data to monitor progress on reducing HCAs and to help inform action to reduce these infections locally. Mandatory surveillance outputs are routinely used to appraise local/regional NHS management of infection levels with their area.</p>
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Statement of Administrative Sources

Section 4: Access and Dissemination	<i>Please provide a summary of the arrangements put in place for sharing and disseminating the administrative/management data during the period before they are converted into Official Statistics</i>	
	HSCIC Statistical Governance policy available from http://www.hscic.gov.uk/pubs/calendar (See Statistical Governance Policy under User Documents)	
	HSCIC Freedom of Information process available from http://www.hscic.gov.uk/foi	
	Link to National Statistician’s Guidance: Use of Administrative or Management Information http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html	
	HSCIC Information Governance Statement of Compliance Policy available from http://systems.hscic.gov.uk/infogov/igsoc/background/index.html	
Specify if shared Inside/Outside The HSCIC	Shared within the HSCIC and available publically; https://www.gov.uk/government/statistics/mrsa-mssa-and-e-coli-bacteraemia-and-c-difficile-infection-quarterly-epidemiological-commentary	
Range	Statistical staff within the HSCIC	
Nature	For use in the production of Official Statistics by the HSCIC	
Timing	Data collected and published monthly	

Statement of Administrative Sources

<p>Section 5: Non-statistical publication</p>	<p><i>Please provide a summary of any exceptional arrangements put in place for placing the administrative/management data in the public domain during the period before they are converted into official statistics. If none, please state None.</i></p> <p>None other than by data owners as above</p>
<p>Section 6: Statistical publication</p>	<p><i>Please provide a list of each of the 'Official' or 'National' statistics series derived from this system.</i></p> <p>HSCIC publications calendar: http://www.hscic.gov.uk/pubs/calendar</p> <p>NHS Outcomes Framework – Publications</p> <p>Clinical Commissioning Group Outcomes Indicator Set (CCG OIS) – Publications</p>
<p>Section 7: Synergies</p>	<p><i>Please provide a mapping which explains the relationship between any public manifestations of the administrative/management data, and any subsequent statistical releases or publications.</i></p> <p>None prior to Publication</p>

Statement of Administrative Sources

Section 8: Security/Data Protection arrangements	<p><i>Please explain any additional arrangements for ensuring the security of statistical processes that draw on administrative data other than those listed below</i></p> <p>Relevant IG polices:</p> <p>HSCIC Statistical Governance policy available from http://www.hscic.gov.uk/pubs/calendar(then click on “Statistical Governance Policy”)</p> <p>HSCIC Disclosure control Procedure available from http://www.hscic.gov.uk/pubs/calendar (then click on “Disclosure Control Procedure”)</p> <p>ONS Confidentiality Guidance and working papers http://www.ons.gov.uk/ons/guide-method/best-practice/disclosure-control-of-health-statistics/index.html</p> <p>HSCIC Freedom of Information process available from http://www.hscic.gov.uk/foi</p>
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