

Statement of Administrative Sources

Annex A: Information on administrative source MHSDS

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Date: 12 April 2016

Statement of Administrative Sources

Enquiries	Please contact the Health and Social Care Information Centre Contact centre Telephone: 0845 300 6016 and email: enquiries@hscic.gov.uk
Name of Administrative Source	Mental Health Services Dataset (MHSDS)
Section 1: Collection	<p><i>Please give a short explanation of the processes through which the system's underlying 'raw data' are captured.</i></p> <p>The MHSDS dataset draws together information from NHS funded secondary mental health and learning disability services providers' patient administration systems (PAS), as well as information from community services. Submission of data is mandatory for NHS funded care, including independent sector providers. Those who are wholly funded by any means that is not NHS, can submit data on an optional basis.</p>
Section 2: Quality assurance	<p><i>Please give details of any arrangements for auditing the quality of administrative data from this system which is used for statistical purposes</i></p> <p>Prior to the amalgamation of data from providers' own source systems, that data will be subject to individual organisation's internal validation and assurance processes. Once the data has been brought together into an MHSDS data submission, the data are validated and assured at various stages during the processing. The assurance includes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Validation of NHS number, date of birth and postcode <input type="checkbox"/> Validation of individual data elements against code and format specifications <input type="checkbox"/> Referential integrity checks across different parts of the return <input type="checkbox"/> Comparisons of metrics between through the processing of individual submissions and across submissions to check for consistency and coverage <p>The HSCIC publishes data quality reports on a selection of data elements in the data set every month.</p>
Section 3: Application	<p><i>Please give a description of each of the main applications/uses to which the administrative or management data are put before they are transformed into official statistics</i></p> <p>The source data for the MHSDS are the essential administrative, clinical and regulatory record keeping systems used by NHS funded mental health and learning disability providers to manage the care of patients and the</p>

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	provision of services within the requirements of policy and legislation.	
Section 4: Access and Dissemination	<i>Please provide a summary of the arrangements put in place for sharing and disseminating the administrative/management data during the period before they are converted into Official Statistics</i>	
	HSCIC Statistical Governance policy available from http://www.hscic.gov.uk/pubs/calendar (then click on “Statistical Governance Policy”)	
	HSCIC Freedom of Information process available from http://www.hscic.gov.uk/foi (then click on “Freedom of Information Process”)	
	Link to National Statistician’s Guidance: Use of Administrative or Management Information http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html	
	HSCIC Data Access and Information Sharing Policy available at http://www.hscic.gov.uk/media/1450/Data-access-information-sharing-policy/pdf/DAIS_Policy_Final_4.0_updated.pdf	
	HSCIC Information Governance Legal Compliance Policy available at http://www.hscic.gov.uk/media/1451/Information-governance-legal-compliance/pdf/NHSIC_Information_Governance_Legal_Compliance_Policy.pdf	
	Specify if shared Inside/Outside The HSCIC	Data shared with NHS organisations as described above and with certain external customers.
	Range	Information staff and named individuals in external customer organisations
	Nature	QA Management purposes The production of official statistics publications and indicators.
	Timing	Data is released monthly.
Section 5: Non-statistical publication	<i>Please provide a summary of any exceptional arrangements put in place for placing the administrative/management data in the public domain during the period before they are converted into official</i>	

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	<p><i>statistics. If none, please state None.</i></p> <p>None</p>
<p>Section 6: Statistical publication</p>	<p><i>Please provide a list of each of the ‘Official’ or ‘National’ statistics series derived from this system.</i></p> <ul style="list-style-type: none"> • HSCIC publications calendar: http://www.hscic.gov.uk/pubs/calendar • Clinical Commissioning Group Outcomes Indicator Set (CCG OIS) – Publications • NHS Outcomes Framework – Publications • MyNHS <p>HSCIC publications calendar: http://www.hscic.gov.uk/pubs/calendar</p>
<p>Section 7: Synergies</p>	<p><i>Please provide a mapping which explains the relationship between any public manifestations of the administrative/management data, and any subsequent statistical releases or publications.</i></p> <p>None prior to publication</p>
<p>Section 8: Security/Data Protection arrangements</p>	<p><i>Please explain any additional arrangements for ensuring the security of statistical processes that draw on administrative data other than those listed below eg: any data sharing agreements, relevant legislation.</i></p> <p>Relevant IG policies:</p> <p>HSCIC Statistical Governance policy available from http://www.hscic.gov.uk/pubs/calendar (then click on “Statistical Governance Policy”)</p> <p>HSCIC Small numbers Procedure available from http://www.hscic.gov.uk/pubs/calendar (then click on “Small Numbers Procedure”)</p> <p>ONS Confidentiality Guidance and working papers http://www.ons.gov.uk/about/consultations/closed-consultations/disclosure-review-for-health-statistics---consultation-on-guidance/</p> <p>HSCIC Freedom of Information process available from http://www.hscic.gov.uk/foi (then click on “Freedom of Information Process”)</p>

