

Statement of Administrative Sources



Annex A: Information on administrative source

Enquiries	Please contact the NHS Information Centre (NHS IC) Contact centre Telephone: 0845 300 6016 and email: enquiries@ic.nhs.uk
Name of Administrative Source	Mental Health Minimum Dataset (MHMDS)
Section 1: Collection	<p><i>Please give a short explanation of the processes through which the system's underlying 'raw data' are captured.</i></p> <p>The MHMDS dataset draws together information from NHS mental health providers' patient administration systems (PAS), from the records of uses of the Mental Health Act and from Care Programme Approach record systems into a single record per patient for each relevant period (quarterly or annual reporting periods).</p> <p>The data is submitted by providers 5 times a year (4 quarterly and one annual submission) to a central bureau where the data is anonymised and a unique pseudo person Identifier (ID) is generated to allow the linking of records between individual submissions and between different organisations. The processing also includes the derivation of ages and administrative data, such as the Primary Care Trust (PCT) of the patient's GP practice, from up to date NHS organisation reference data.</p> <p>The data that is produced by this central process is pseudonomised person level data.</p>

Information provided is believed to be correct as of April 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.

<p>Section 2: Quality assurance</p>	<p><i>Please give details of any arrangements for auditing the quality of administrative data from this system which is used for statistical purposes</i></p> <p>Prior to the amalgamation of data from trusts' own source systems, that data will be subject to individual organisation's internal validation and assurance processes.</p> <p>Once the data has been brought together into an MHMDS data submission, the data are validated and assured at various stages during the processing. The assurance includes:</p> <ul style="list-style-type: none"> • Validation of NHS number, date of birth and postcode • Validation of individual data elements against code and format specifications • Comparisons of metrics between through the processing of individual submissions and across submissions to check for consistency and coverage <p>The NHS Information Centre publishes regular data quality reports on a selection of data elements in the data set as well as an annual report on Data Quality and Methodology to accompany the main annual statistical release, covering those elements of the dataset used in published statistics.</p> <p>Not all elements of the dataset are currently used in NHS IC products and reports on data quality issues are not comprehensive in so far as they cover elements of the data used in NHS IC publications only.</p>
<p>Section 3: Application</p>	<p><i>Please give a description of each of the main applications/uses to which the administrative or management data are put before they are transformed into official statistics</i></p> <p>The source data for the MHMDS are the essential administrative, clinical and regulatory record keeping systems used by NHS mental health providers to manage the care of patients and the provision of services within the requirements of policy and legislation.</p>

Information provided is believed to be correct as of April 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.

Section 4: Access and Dissemination

Please provide a summary of the arrangements put in place for sharing and disseminating the administrative/management data during the period before they are converted into Official Statistics.

MHMDS data are shared as follows prior to publication:

- Record level MHMDS is disseminated to certain external customers prior to publication subject to Data Sharing Agreements with Special Terms and Conditions for Pre-Release Access to Official Statistics.
- Record level MHMDS is returned to the organisations that supplied the underlying raw data for DQ purposes and for their own use within the trust. This is an automatic part of the submission process.

MHMDS is an assembled dataset and the NHS Information Centre is the first and only recipient of national data.

NHS IC Statistical Governance policy available from www.ic.nhs.uk/publicationscalendar (then click on “Statistical Governance Policy”)

NHS IC Freedom of Information process available from <http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures> (then click on “Freedom of Information Process”)

Link to National Statistician’s Guidance: Use of Administrative or Management Information
<http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html>

NHS IC Data Access and Information Sharing Policy available from <http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures> (then click on “Data access information sharing policy”)

NHS IC Information Governance Legal Compliance Policy available from <http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures> (then click on “Information governance legal compliance”)

Information provided is believed to be correct as of April 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.

	Specify if shared Inside/Outside The NHS IC	Data shared with NHS organisations as described above and with certain external customers
	Range	Information staff and named individuals in external customer organisations.
	Nature	-QA -Management purposes
	Timing	Trusts receive MHMDS data as part of the validation of their submission around the relevant submission deadline.
Section 5: Non-statistical publication	<p><i>Please provide a summary of any exceptional arrangements put in place for placing the administrative/management data in the public domain during the period before they are converted into official statistics. If none, please state None.</i></p> <p>None</p>	
Section 6: Statistical publication	<p><i>Please provide a list of each of the 'Official' or 'National' statistics series derived from this system.</i></p> <ul style="list-style-type: none"> ▪ Mental Health Bulletin - Report from Mental Health Minimum Dataset (MHMDS) annual returns ▪ Mental Health Service Performance Indicators ▪ Routine Quarterly Mental Health Minimum Dataset Reports - Trust level data quality reports ▪ Neighbourhood Statistics: Mental Health – adults accessing NHS specialist mental health services, England - Mental Health Minimum Datasets (MHMDS) annual returns <p>Contributes to</p> <ul style="list-style-type: none"> ▪ Social Care and Mental Health Indicators from the National Indicator Set, England <p>NHS IC publications calendar: http://www.ic.nhs.uk/publicationscalendar</p>	
Section 7: Synergies	<p><i>Please provide a mapping which explains the relationship between any public manifestations of the administrative/management data, and any subsequent statistical releases or publications.</i></p>	

Information provided is believed to be correct as of April 2010 and may be subject to change.

	<p>From April 2010 the Department of Health implemented its Performance Framework for Mental Health Trusts. This will include high level reporting of the quarterly Mental Health Service Performance Indicators, and is not published before the NHS Information Centre's Routine Quarterly MHMDS reports.</p> <p>Some data from MHMDS is used to produce National Indicators 149 and 150 which are published as part of the Social Care and Mental Health Indicators from the National Indicator Set, England. Provisional data are made available in this publication prior to the annual Mental Health Bulletin which is the main publication using MHMDS annual data.</p> <p>MHMDS data was also used in Neighbourhood Statistics for the first time in 2010 and release of 2008/09 MHMDS data in Neighbourhood Statistics was 4 months after the official release of annual MHMDS 2008/09 data in the Mental Health Bulletin.</p>
<p>Section 8: Security/Data Protection arrangements</p>	<p><i>Please explain any additional arrangements for ensuring the security of statistical processes that draw on administrative data other than those listed below eg: any data sharing agreements, relevant legislation.</i></p> <p>NHS Information Centre only uses anonymised MHMDS data in the production of statistics. The NHS Information Centre has NHS Information Governance Board approval to hold record level, anonymised MHMDS including some sensitive data items.</p> <p>Relevant IG policies:</p> <p>NHS IC Statistical Governance policy available from http://www.ic.nhs.uk/publicationscalendar (then click on "Statistical Governance Policy")</p> <p>NHS IC Small numbers Procedure available from http://www.ic.nhs.uk/publicationscalendar (then click on "Small Numbers Procedure")</p>

Information provided is believed to be correct as of April 2010 and may be subject to change.

	<p>ONS Confidentiality Guidance and working papers http://www.ons.gov.uk/about/consultations/closed-consultations/disclosure-review-for-health-statistics---consultation-on-guidance/</p> <p>NHS IC Freedom of Information process available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Freedom of Information Process”)</p>
--	---

Information provided is believed to be correct as of April 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.