

Statement of Administrative Sources



Annex A: Information on administrative source

Enquiries	Please contact the NHS Information Centre (NHS IC) Contact centre Telephone: 0845 300 6016 and email: enquiries@ic.nhs.uk
Name of Administrative Source	HMRC tax self assessment database
Section 1: Collection	<p><i>Please give a short explanation of the processes through which the system's underlying 'raw data' are captured.</i></p> <p>Some individuals in the UK return their annual tax records on a self-assessment basis, where they meet the criteria to do so. Tax forms are either completed electronically or by returning paper records.</p>
Section 2: Quality assurance	<p><i>Please give details of any arrangements for auditing the quality of administrative data from this system which is used for statistical purposes</i></p> <p>HMRC's auditing and quality assurance processes as part of the tax system.</p>

Information provided is believed to be correct as of July 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.

Section 3: Application	<p><i>Please give a description of each of the main applications/uses to which the administrative or management data are put before they are transformed into official statistics</i></p> <p>The data is used by HMRC to calculate how much tax an individual should pay in any financial year.</p>
Section 4: Access and Dissemination	<p><i>Please provide a summary of the arrangements put in place for sharing and disseminating the administrative/management data during the period before they are converted into Official Statistics</i></p> <p>Summary data is provided by HMRC to NHS IC from tax self assessment records of GPs and Dentists across the UK. Data is aggregated and is supplied according to the specification developed by NHS IC. Individual tax records are not shared.</p> <p>NHS IC Statistical Governance policy available from www.ic.nhs.uk/publicationscalendar (then click on “Statistical Governance Policy”)</p> <p>NHS IC Freedom of Information process available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Freedom of Information Process”)</p> <p>Link to National Statistician’s Guidance: Use of Administrative or Management Information http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html</p> <p>NHS IC Data Access and Information Sharing Policy available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Data access information sharing policy”)</p> <p>NHS IC Information Governance Legal Compliance Policy available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Information governance legal compliance”)</p>

Information provided is believed to be correct as of July 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.

	Specify if shared Inside/Outside The NHS IC	<p>Issued externally to the Technical Steering Committee (TSC) for the GP publication and to the Dental Working Group (DWG) for the dental publication as part of QA process.</p> <p>TSC is chaired by the NHS IC, and has representation from the four UK Health Departments, NHS Employers and the British Medical Association.</p> <p>DWG is chaired by the NHS IC, and has representation from the four UK Health Departments, the British Dental Association, the secretariat for the Review Body on Doctors' and Dentists' Remuneration, the NHS Business Services Authority Dental Services, and the National Association of Specialist Dental Accountants.</p> <p>We are not aware that HMRC share this aggregated data with anyone else.</p>
	Range	<p>Statistical staff within the NHS IC</p> <p>Issued to TSC for the GP publications and DWG for the dental publications.</p>
	Nature	<p>Aggregated data issued to TSC/ DWG for QA purposes only. Where numbers in cells <30, this info is suppressed before sending to NHS IC.</p>
	Timing	<p>Shared by HMRC with the NHS IC approximately two-three months prior to publication</p> <p>Issued for QA by TSC July – September annually.</p> <p>Issued for QA by DWG May – October annually.</p>
<p>Section 5: Non-statistical publication</p>	<p><i>Please provide a summary of any exceptional arrangements put in place for placing the administrative/management data in the public domain during the period before they are converted into official statistics. If none, please state None.</i></p> <p>None</p>	

Information provided is believed to be correct as of July 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.

Section 6: Statistical publication	<p><i>Please provide a list of each of the ‘Official’ or ‘National’ statistics series derived from this system.</i></p> <p>GP Earnings and Expenses (annual, but with provisional and final reports produced) Dental Earnings and Expenses – England and Wales (annual) Dental Earnings and Expenses – Northern Ireland – Experimental Statistics (annual) Dental Earnings and Expenses – Scotland – Experimental Statistics (annual – first publication due October 2010)</p> <p>NHS IC publications calendar: http://www.ic.nhs.uk/publicationscalendar</p>
Section 7: Synergies	<p><i>Please provide a mapping which explains the relationship between any public manifestations of the administrative/management data, and any subsequent statistical releases or publications.</i></p> <p>This is detailed information on GPs and dentists from raw HMRC data, underlying the HMRC released data on taxation.</p>
Section 8: Security/Data Protection arrangements	<p><i>Please explain any additional arrangements for ensuring the security of statistical processes that draw on administrative data other than those listed below eg: any data sharing agreements, relevant legislation.</i></p> <p>Data sharing agreement in place for NHS IC to transfer individual level details of GPs and Dentists to HMRC, and HMRC to send aggregated results to NHS IC.</p> <p>Relevant IG policies:</p> <p>NHS IC Statistical Governance policy available from http://www.ic.nhs.uk/publicationscalendar (then click on “Statistical Governance Policy”)</p> <p>NHS IC Small numbers Procedure available from http://www.ic.nhs.uk/publicationscalendar (then click on “Small Numbers Procedure”)</p>

Information provided is believed to be correct as of July 2010 and may be subject to change.

	<p>ONS Confidentiality Guidance and working papers http://www.ons.gov.uk/about/consultations/closed-consultations/disclosure-review-for-health-statistics---consultation-on-guidance/</p> <p>NHS IC Freedom of Information process available from http://www.ic.nhs.uk/data-protection/freedom-of-information-foi/guide-to-information/our-policies-and-procedures (then click on “Freedom of Information Process”)</p>
--	---

Information provided is believed to be correct as of July 2010 and may be subject to change.

Copyright © 2010, Re-used with the permission of The Health and Social Care Information Centre. All rights reserved.