

# Statement of Administrative Sources

## **Annex A: Information on administrative source Stoma Appliance Customisation**

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<b>Enquiries</b>	Please contact the Health and Social Care Information Centre Contact centre Telephone: 0845 300 6016 and email: <a href="mailto:enquiries@hscic.gov.uk">enquiries@hscic.gov.uk</a>
<b>Name of Administrative Source</b>	NHS Prescription Services Information Database
<b>Section 1: Collection</b>	<p><i>Please give a short explanation of the processes through which the system's underlying 'raw data' are captured.</i></p> <p>NHS Prescription Services pay pharmacy and appliance contractors for Stoma Appliance Customisation (SAC) for every SAC claim form (FP34a and FP34c) received and keep records on a database. The SAC data is an extract of this data</p>
<b>Section 2: Quality assurance</b>	<p><i>Please give details of any arrangements for auditing the quality of administrative data from this system which is used for statistical purposes</i></p> <p>Prescription Services have their own internal quality process. They advise that the total payment made to dispensers be between 99.8% and 100.2% of the "true" value based on a statistical analysis see <a href="http://www.nhsbsa.nhs.uk/Documents/PPDImpact/imPACTjun2008.pdf">http://www.nhsbsa.nhs.uk/Documents/PPDImpact/imPACTjun2008.pdf</a></p>
<b>Section 3: Application</b>	<p><i>Please give a description of each of the main applications/uses to which the administrative or management data are put before they are transformed into official statistics</i></p> <p>NHS Prescription Services pay pharmacy and appliance contractors based on SAC claim forms (FP34a and FP34c).</p>
<b>Section 4: Access and Dissemination</b>	<p><i>Please provide a summary of the arrangements put in place for sharing and disseminating the administrative/management data during the period before they are converted into Official Statistics</i></p> <p>HSCIC Statistical Governance policy available from <a href="http://www.hscic.gov.uk/pubs/calendar">http://www.hscic.gov.uk/pubs/calendar</a> (then click on "Statistical Governance Policy")</p> <p>HSCIC Freedom of Information process available from <a href="http://www.hscic.gov.uk/foi">http://www.hscic.gov.uk/foi</a> (then click on "Freedom of Information Process")</p> <p>Link to National Statistician's Guidance: Use of Administrative or Management Information <a href="http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html">http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html</a></p>

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	<p>HSCIC Data Access and Information Sharing Policy available at <a href="http://www.hscic.gov.uk/media/1450/Data-access-information-sharing-policy/pdf/DAIS_Policy_Final_4.0_updated.pdf">http://www.hscic.gov.uk/media/1450/Data-access-information-sharing-policy/pdf/DAIS_Policy_Final_4.0_updated.pdf</a></p> <p>HSCIC Information Governance Legal Compliance Policy available at <a href="http://www.hscic.gov.uk/media/1451/Information-governance-legal-compliance/pdf/NHSIC_Information_Governance_Legal_Compliance_Policy.pdf">http://www.hscic.gov.uk/media/1451/Information-governance-legal-compliance/pdf/NHSIC_Information_Governance_Legal_Compliance_Policy.pdf</a></p>	
	Specify if shared Inside/Outside The HSCIC	Published on NHS Prescription Services website monthly at pharmacy level but not in same format as HSCIC data which is annual data aggregated to NHS Area Team, Region and England from 01/04/2013 (aggregated to PCT, SHA, England level prior to 31/03/2013)
	Range	Public
	Nature	Production of Publication by organisation who owns the base data.
	Timing	monthly
<b>Section 5: Non-statistical publication</b>	<p><i>Please provide a summary of any exceptional arrangements put in place for placing the administrative/management data in the public domain during the period before they are converted into official statistics. If none, please state None.</i></p> <p>Published on NHS Prescription Services website monthly at pharmacy level but not in same format as HSCIC data which is annual data aggregated to NHS Area Team, Region and England from 01/04/2013 (aggregated to PCT, SHA, England level prior to 31/03/2013)</p>	
<b>Section 6: Statistical publication</b>	<p><i>Please provide a list of each of the 'Official' or 'National' statistics series derived from this system.</i></p> <ul style="list-style-type: none"> <li>• General Pharmaceutical Services in England</li> </ul> <p>HSCIC publications calendar: <a href="http://www.hscic.gov.uk/pubs/calendar">http://www.hscic.gov.uk/pubs/calendar</a></p>	
<b>Section 7: Synergies</b>	<p><i>Please provide a mapping which explains the relationship between any public manifestations of the administrative/management data, and any subsequent statistical releases or publications.</i></p>	

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	<p>Published on NHS Prescription Services (NHS Rx) website monthly at pharmacy level. Provisional monthly England level data published on Pharmaceutical Services Negotiating Committee (PSNC) website which is consistent with ours but not summarised.</p>
<b>Section 8: Security/Data Protection arrangements</b>	<p><i>Please explain any additional arrangements for ensuring the security of statistical processes that draw on administrative data other than those listed below eg: any data sharing agreements, relevant legislation.</i></p> <p>HSCIC Prescribing and Medicine Use team has a Memorandum of Understanding with NHS Prescription Services</p> <p>Relevant IG policies:</p> <p>HSCIC Statistical Governance policy available from <a href="http://www.hscic.gov.uk/pubs/calendar">http://www.hscic.gov.uk/pubs/calendar</a> (then click on “Statistical Governance Policy”)</p> <p>HSCIC Small numbers Procedure available from <a href="http://www.hscic.gov.uk/pubs/calendar">http://www.hscic.gov.uk/pubs/calendar</a> (then click on “Small Numbers Procedure”)</p> <p>ONS Confidentiality Guidance and working papers <a href="http://www.ons.gov.uk/about/consultations/closed-consultations/disclosure-review-for-health-statistics---consultation-on-guidance/">http://www.ons.gov.uk/about/consultations/closed-consultations/disclosure-review-for-health-statistics---consultation-on-guidance/</a></p> <p>HSCIC Freedom of Information process available from <a href="http://www.hscic.gov.uk/foi">http://www.hscic.gov.uk/foi</a> (then click on “Freedom of Information Process”)</p>