

Statement of Administrative Sources

**Annex A: Information on administrative source
NHS Pharmaceutical Services Collection - PHS1**

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Statement of Administrative Sources

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| Enquiries | Please contact the Health and Social Care Information Centre (HSCIC) Contact centre Telephone: 0845 300 6016 and email: enquiries@hscic.gov.uk |
| Name of Administrative Source | NHS Pharmaceutical Services Collection PHS1 - ROCR/OR/0054/007 |
| Section 1: Collection | <p><i>Please give a short explanation of the processes through which the system's underlying 'raw data' are captured.</i></p> <p>Annual data collection from NHS England (from PCTs prior to 01/04/2013) consisting of aggregate data on general NHS pharmaceutical services (provided by community pharmacies, dispensing doctors and appliance contractors). Data are submitted via the HSCIC's Omnibus Survey system using an online form. Once submitted the data are captured in a central SQL database. Further offline validation is then carried out.</p> |
| Section 2: Quality assurance | <p><i>Please give details of any arrangements for auditing the quality of administrative data from this system which is used for statistical purposes</i></p> <p>Rigorous online validation is carried out upon submission within the HSCIC's Omnibus Survey system (eg range checks, breach reasons, logical expressions). Further offline validation is carried out after submission using various reference data and comparison with previous year's data.</p> |
| Section 3: Application | <p><i>Please give a description of each of the main applications/uses to which the administrative or management data are put before they are transformed into official statistics</i></p> <p>Data held by NHS England (PCTs prior to 01/04/2013) to monitor the pharmacy contract.</p> |
| Section 4: Access and Dissemination | <p><i>Please provide a summary of the arrangements put in place for sharing and disseminating the administrative/management data during the period before they are converted into Official Statistics</i></p> <p>HSCIC Statistical Governance policy available from http://www.hscic.gov.uk/pubs/calendar (then click on "Statistical Governance Policy")</p> <p>HSCIC Freedom of Information process available from http://www.hscic.gov.uk/foi (then click on "Freedom of Information Process")</p> <p>Link to National Statistician's Guidance: Use of Administrative or Management Information</p> |

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| | <p>http://www.statisticsauthority.gov.uk/national-statistician/guidance/index.html</p> <p>HSCIC Data Access and Information Sharing Policy available at http://www.hscic.gov.uk/media/1450/Data-access-information-sharing-policy/pdf/DAIS_Policy_Final_4.0_updated.pdf</p> <p>HSCIC Information Governance Legal Compliance Policy available at http://www.hscic.gov.uk/media/1451/Information-governance-legal-compliance/pdf/NHSIC_Information_Governance_Legal_Compliance_Policy.pdf</p> | | | | | | | | |
| | <table border="1"> <tr> <td>Specify if shared Inside/Outside The HSCIC</td> <td>Not shared.</td> </tr> <tr> <td>Range</td> <td>n/a</td> </tr> <tr> <td>Nature</td> <td>n/a</td> </tr> <tr> <td>Timing</td> <td>n/a</td> </tr> </table> | Specify if shared Inside/Outside The HSCIC | Not shared. | Range | n/a | Nature | n/a | Timing | n/a |
| Specify if shared Inside/Outside The HSCIC | Not shared. | | | | | | | | |
| Range | n/a | | | | | | | | |
| Nature | n/a | | | | | | | | |
| Timing | n/a | | | | | | | | |
| Section 5: Non-statistical publication | <p><i>Please provide a summary of any exceptional arrangements put in place for placing the administrative/management data in the public domain during the period before they are converted into official statistics. If none, please state None.</i></p> <p>None</p> | | | | | | | | |
| Section 6: Statistical publication | <p><i>Please provide a list of each of the 'Official' or 'National' statistics series derived from this system.</i></p> <ul style="list-style-type: none"> • General Pharmaceutical Services in England <p>HSCIC publications calendar: http://www.hscic.gov.uk/pubs/calendar</p> | | | | | | | | |
| Section 7: Synergies | <p><i>Please provide a mapping which explains the relationship between any public manifestations of the administrative/management data, and any subsequent statistical releases or publications.</i></p> <p>n/a</p> | | | | | | | | |

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| Section 8: Security/Data Protection arrangements | <p><i>Please explain any additional arrangements for ensuring the security of statistical processes that draw on administrative data other than those listed below eg: any data sharing agreements, relevant legislation.</i></p> <p>Relevant IG policies:</p> <p>HSCIC Statistical Governance policy available from http://www.hscic.gov.uk/pubs/calendar (then click on “Statistical Governance Policy”)</p> <p>HSCIC Small numbers Procedure available from http://www.hscic.gov.uk/pubs/calendar (then click on “Small Numbers Procedure”)</p> <p>ONS Confidentiality Guidance and working papers http://www.ons.gov.uk/about/consultations/closed-consultations/disclosure-review-for-health-statistics---consultation-on-guidance/</p> <p>HSCIC Freedom of Information process available from http://www.hscic.gov.uk/foi (then click on “Freedom of Information Process”)</p> |
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