

Dataview Template Document: **User guide**

Cancer System Usage: **Somerset Cancer Registry**

Dataview Subject: **COSD**

Report Year: **2026**

Overview

The National Disease Registration Service (NDRS) has worked with NHS trust providers to produce an excel dataview template to assist with the data collection for the COSD dataset. For users of the Somerset Cancer Registry system as their trust cancer management software, the SCR COSD dataview template is available. This template is designed to give an overview of data completeness on a per-patient-per-tumour level. The completeness statistics within the document are to be considered as a guide and statistics within the template may vary from published performance on the NDRS cancerstats2 platform: <https://cancerstats.ndrs.nhs.uk/>

The 2026 COSD template once setup will involve data related to all recorded primary cancers dated between January 1st 2026 & December 31st 2026.

Functionality

If you are a trust who has used a NDRS dataview template in previous years you will need this to setup the 2026 COSD dataview template (due to changes within excel itself). If you are a first time user of the NDRS COSD Dataview template(s) then please proceed with the downloading of the '00R – Other Systems COSD Dataview' and its setup guidance from the NDRS website.

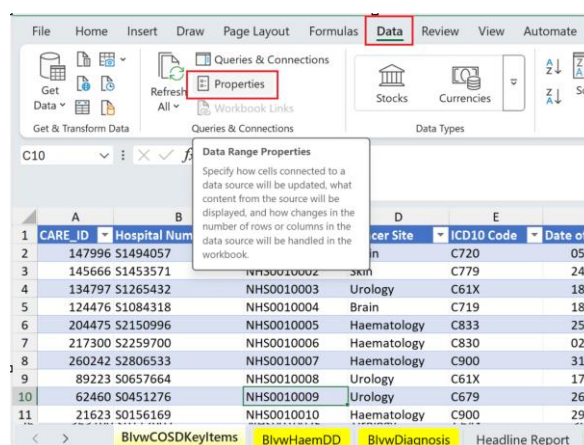
Pre-Setup requirement

1). An active ODBC connection must be setup to allow data from the Somerset Cancer Registry to populate the excel template. Please review the guidance from SCR on setting up an ODBC connection:

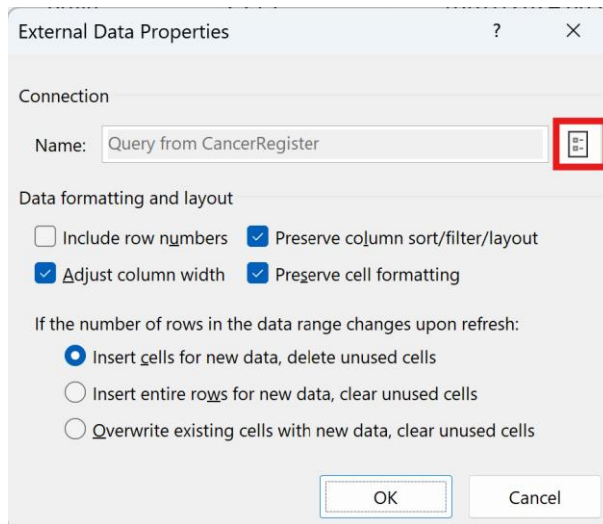
https://learn.somersetscr.nhs.uk/pluginfile.php/1/block_think_html/blocktext/82/HDI%20Set%20up%20an%20ODBC%20Connection%20for%20Data%20Views%2024.1.pdf

2). Load up the previously used NDRS dataview from your trust files.

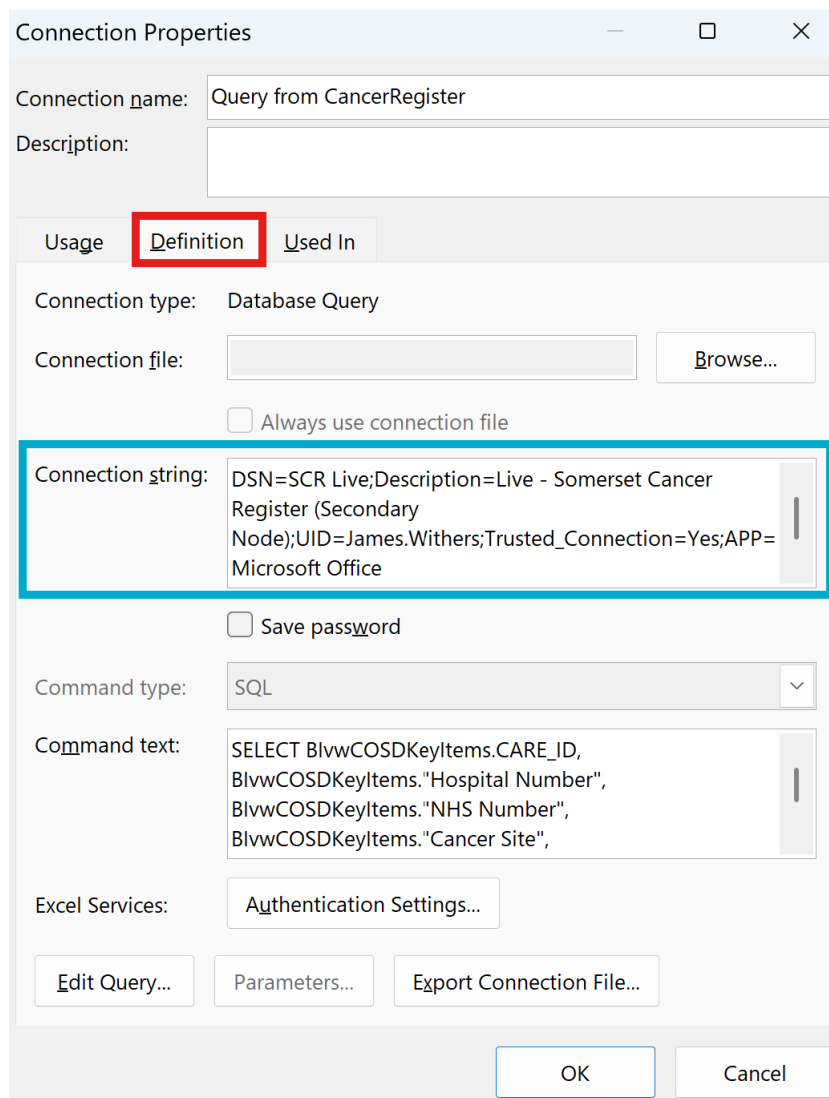
3). Within the previously used document navigate to one of the yellow NDRS tabs & navigate from the top-menu: **Data > Properties**



4). The 'external data properties' pop-up will appear, click on the 'connection properties' icon:

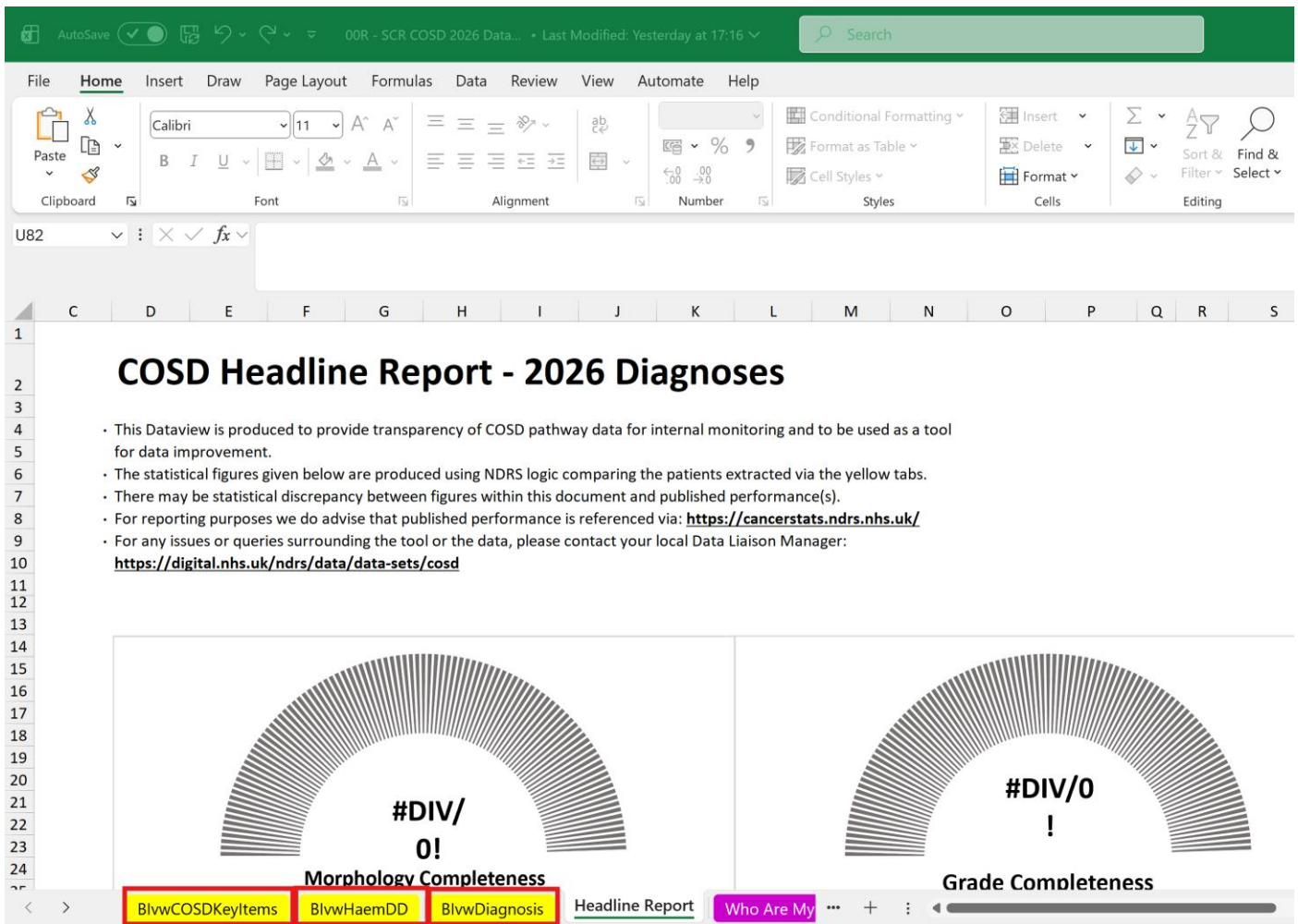


5). Navigate to the 'Definition' tab and select all text in the 'Connection string' text box (Ctrl + A then Ctrl + C)



6). Open the new 00R – SCR COSD 2026 Dataview template

7). There are three yellow tabs within the template.



Each yellow tab requires the connection string to be entered. The process for doing so is:

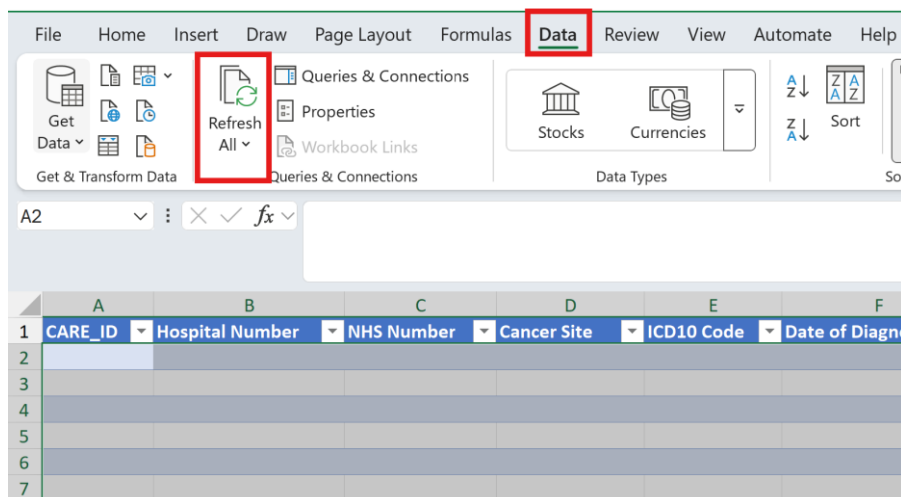
*** Data > Properties > Connection properties > Definition**

Delete the existing default 'connection string' and paste in you're the connection string code from your old NDRS dataview template.

Click 'OK'

8). Once this has been done for all three yellow tabs the document will be linked to the information within the Somerset Cancer Registry software.

9). To get data to flow into the template navigate to: **Data > 'Refresh All'**



10). After a small duration all applicable data will flow into the dataview template.

Using the template

To refresh the data at any time within the template repeat step 9. This will show the real time data as it is recorded within the SCR system.

There is the opportunity to 'right-click' and select the 'hide' option for the three yellow tabs within the document if you wish. This will not impact your ability to refresh the data.

The headline report tab is designed to give you an overview on some COSD key metrics: Diagnosis Morphology, Diagnosis Grade, Staging, performance status and CNS indication code. The reports on this tab are a guide to completion rates for those data items.

The 'Who are my patients' tab is a series of 5 pivot tables aligning to those key data items. On initial setup the pivot tables will need the correct options selecting to correctly display your data. The filter options are required to match the criteria listed for data to be displayed correctly:

The screenshot displays a spreadsheet interface with two pivot tables for 'Table 1: Unstaged Patients'. The first table, located in rows 8-14, has filters for 'Stageable?' and '#Stage Eligible' both set to '(blank)'. The second table, located in rows 29-32, has filters for 'Stageable?' and '#Stage Eligible' both set to 'Equals "TRUE"'. The spreadsheet also shows a tab bar at the bottom with 'Who Are My Patients' selected.

	A	B	C	D	E
7					
8	Table 1: Unstaged Patients				Table 1: Unstaged Patients
9	Stageable?	(blank)			#PS_P
10	#Stage Eligible	(blank)			##PS_V
11					
12	Sum of #PT_COUNT	Column Labels			Row Labels
13	Row Labels	Grand Total			Grand Total
14	Grand Total				
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29	Table 1: Unstaged Patients				Table 1: Unstaged Patients
30	On initial Setup ensure:				On initial Setup ensure:
31	"Stageable?"	Equals "TRUE"			#PS_P
32	#Stage Eligible	Equals "TRUE"			##PS_V
33					
34					

Navigation: < > ... BlvwHaemDD BlvwDiagnosis Headline Report **Who Are My Patients**

Once setup each pivot table will give you patient-level details of who the patients are with missing data. To discover this level of information navigate to the appropriate pivot table within the 'Who are my patients' tab and double-click the number (either the 'Total' field or the number next to the appropriate speciality):

Table 1: Unstaged Patients			
Stageable?	TRUE		
#Stage Eligible	TRUE		
Sum of #PT_COUNT	Column Labels		
Row Labels	Review Stage Data (Blank),	Review Staging (Partial stage only),	Grand Total
Breast	133	24	157



CARE_ID	Hospital Number	NHS Number	Cancer Site	ICD10 Code	Date of Diagnosis
610494	53399640	NHS0017222	Breast	C504	02/12/20
609832	52620247	NHS0017207	Breast	C502	24/12/20
608517	53341360	NHS0017175	Breast	C509	02/08/20
608186	50441297	NHS0017162	Breast	C509	31/12/20
607006	50787296	NHS0017134	Breast	C501	31/12/20
606975	53395740	NHS0017133	Breast	C509	11/03/20
606112	50973335	NHS0017108	Breast	C504	31/12/20
605968	51602136	NHS0017101	Breast	C509	30/12/20
605812	52245173	NHS0017096	Breast	C509	30/12/20
605718	50197991	NHS0017090	Breast	C504	30/12/20
605654	51678969	NHS0017076	Breast	C509	24/12/20
605653	50721909	NHS0017075	Breast	C509	24/12/20
605493	52089855	NHS0017068	Breast	C502	13/12/20
605308	51298875	NHS0017062	Breast	C504	30/12/20
605255	52799671	NHS0017059	Breast	C504	23/12/20
604874	52559230	NHS0017044	Breast	C509	16/12/20
604843	52036440	NHS0017038	Breast	C509	13/12/20
604837	50371183	NHS0017037	Breast	C503	13/12/20
604495	52446868	NHS0017021	Breast	C504	17/12/20
604223	52275980	NHS0017001	Breast	C502	31/12/20
603334	52333508	NHS0016953	Breast	C509	11/12/20
602988	50277555	NHS0016926	Breast	C509	04/12/20

Following every refresh of data (via step 9 within this guide) it is advised that all pivot tables are also refreshed via navigating to each one and 'right-clicking' selecting 'Refresh' over each table:

Sum of #PT_COUNT	Column Labels
Row Labels	Review Stage Data (
Breast	133
Colorectal	20
Gynaecology	59
Haematology	97
Head and Neck	24
Lung	64
Paediatric	11
Skin	148
Upper GI	92
Urology	36
Grand Total	684

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B I [underline] [color] [background-color] [font-size] [bold]

Search the menus

- Copy
- Format Cells...
- Refresh
- Delete PivotTable
- Move >
- Remove "Stageable?"
- Field Settings...
- PivotTable Options...