

DCB1609

Child Protection

Information Sharing

Implementation guidance

Published 31 May 2019

Information and technology
for better health and care

Data Coordination Board

This information standard (DCB1609) has been approved for publication by the Department of Health and Social Care under [section 250 of the Health and Social Care Act 2012](#).

Assurance that this information standard meets the requirements of the Act and is appropriate for the use specified in the specification document has been provided by the Data Coordination Board (DCB), a sub-group of the Digital Delivery Board.

This information standard comprises the following documents:

- Change Specification
- Requirements Specification
- Implementation Guidance.

An Information Standards Notice (DCB1609 Amd 113/2018) has been issued as a notification of use and implementation timescales. Please read this alongside the documents for the standard.

The controlled versions of these documents can be found on the [NHS Digital website](#). Any copies held outside of that area, in whatever format (e.g. paper, email attachment), are considered to have passed out of control and should be checked for currency and validity.

Date of publication: 31 May 2019.

Document management

Revision History

Version	Date	Summary of Changes
1.0	05/06/2015	Final
2.0	26/05/2019	Final

Reviewers

This document must be reviewed by the following people:

Reviewer name	Title / Responsibility	Date	Version
Jill Hepworth	HSCIC CP-IS Programme Manager	05/06/2015	1.0
Jill Hepworth	NHS Digital CP-IS Programme Manager	22/04/2019	2.0

Approved by

This document must be approved by the following people:

Name	Organisation	Title	Date	Version
Jill Hepworth	HSCIC	CPIS Programme Manager	05/06/2015	1.0
Martin Dennys	NHS Digital	CP-IS Programme Director	22/05/2019	2.0
Kenny Gibson	NHS England and NHS Improvement	Senior Responsible Officer (SRO)	26/05/2019	2.0

Glossary of Terms

Term / Abbreviation	What it stands for
ADCS	The Association of Directors of Children's Services Ltd
CP-IS	Child Protection – Information Sharing service
CPP	Child Protection Plan
CPP/ LAC	Generic term for all Child Protection Plan (including Unborn babies) and Looked After Child information
DfE	Department for Education
DH	Department of Health
LAs	Local Authority
MACS	Migration and Cleansing Service
NHSD	NHS Digital

NHS Spine	The Spine is a collection of national applications, services and directories that support the NHS in the exchange of information across national and local NHS systems
UCPP	Unborn Child Protection Plan

Document Control:

The controlled copy of this document is maintained in the NHS Digital corporate network. Any copies of this document held outside of that area, in whatever format (e.g. paper, email attachment), are considered to have passed out of control and should be checked for currency and validity.

Contents

1 Introduction and Background	6
1.1 Scope of Solution	6
2 About this Document	7
3 Implementation Index	7
3.1 NHS.....	7
3.1.2 NHS Trusts and Providers	7
3.2 Local Authorities.....	7
3.2.1 Local Authority System Providers	7
3.2.2 Local Authority Social Care Providers.....	7
4. Implementation Approach and Plan	7

1 Introduction and Background

The Child Protection – Information Sharing (CP-IS) service delivers the capability to share key information as to whether a child is subject to a Child Protection Plan (CPP), Unborn Child Protection Plan (UCPP) or is a Looked After Child (LAC), which is not currently readily available to clinicians, specifically within Unscheduled Care Settings, where a presenting child is not known to that organisation.

Most information on child protection is held locally and is not shared between all local providers or nationally.

Solutions to share information at a local level between health and social care do not cover the migration of children across local authority boundaries, especially in metropolitan areas. In addition, existing local systems do not make information available when children are seen out of the local area. CP-IS addresses these concerns and obviates the need for local sharing activities.

1.1 Scope of Solution

The scope for CP-IS is currently England Local Authority Children's Services (Social Care) and unscheduled health care settings. This includes:

- Emergency Departments (NHS Trusts)
- Minor Injury Units (NHS Trusts)
- Walk in Centres (CCGs/Primary Care)
- Maternity Units (NHS Trusts) – Unscheduled care
- GP Out of Hours only (CCGs/Primary Care)
- Paediatric Wards (NHS Trusts) – unscheduled care
- Ambulance Services (Ambulance Trusts)

The CP-IS service provides child protection indicator information to support decision making processes undertaken by NHS healthcare workers.

When a child on a CPP/UCPP plan or with LAC status attends an in-scope care setting, an Access to Service Notification (ASN) is sent to the children's social care system. It informs the social care team of the child's attendance in an Unscheduled care setting, providing them with the opportunity to follow-up the attendance with the Safeguarding Team in the Unscheduled care setting to determine the reasons for the attendance, which may see them initiate their own safeguarding procedures.

The following information is shared by Social Care and available to health care professionals;

- NHS Number
- Local Authority Name
- Local Authority Code
- Local Authority Emergency Duty Team Telephone Number
- Local Authority Office Hours Telephone Number
- *Child Protection Plan Start Date*
- *Child Protection Plan End Date*
- *Looked After Child Start Date*
- *Looked After Child End Date*
- *Unborn Child Protection Plan Start Date*
- *Unborn Child Protection Plan End Date*

2 About this Document

The purpose of this document is to provide an index to the documentation and guidance to support implementation of CP-IS within NHS unscheduled care settings and Local Authorities.

3 Implementation Index

Information on the background of the project and progress can be accessed at:

- The CP-IS website <https://digital.nhs.uk/services/child-protection-information-sharing-project>

3.1 NHS

3.1.1 NHS System Providers

The NHS System Provider Technical Information Pack and the Incident Support Model can be obtained from the CP-IS Live Service Operations Team at cp-is@nhs.net.

3.1.2 NHS Trusts and Providers

Information and guidance designed to help NHS trusts to plan and manage implementation of CP-IS within their organisation is available at <https://digital.nhs.uk/services/child-protection-information-sharing-project/implementation-process-for-healthcare-organisations>.

3.2 Local Authorities

3.2.1 Local Authority System Providers

The CP-IS Programme closed on 31st March 2019, having implemented CP-IS functionality across 100% of LA Social Care systems.

3.2.2 Local Authority Social Care Providers

Information and guidance designed to help Local Authority Social Care teams to plan and manage implementation of CP-IS within their organisation is available at <https://digital.nhs.uk/services/child-protection-information-sharing-project/implementation-process-for-local-authorities>.

4. Implementation Approach and Plan

The CP-IS Programme closed on 31st March 2019, having met its targets of CP-IS implementation across 90% of Local Authorities and 90% of Unscheduled Care settings across England.

A separate workstream is planned for the period 1st April 2019 to 31st March 2020 which aims to uplift that figure to 99 - 100% of all LAs and Unscheduled Care Settings.