

Action notes

GP Data Patient and Public Engagement and Communications Advisory Panel

Date: Thursday 28th September 2023

Time: 09:30am to 11:00am

Location: MS Teams dial in

| Time | Agenda Item | Owner |
|-------|---|---|
| 09:30 | Introductions | Matt Howard-Murray |
| 09:40 | Panel discussion of PPECAP role and purpose (FDP and DHSC large-scale national public engagement) | Eileen Phillips |
| 10:00 | Break | All |
| 10:15 | Powered by Data round up (including second round of case studies) | Research and Insights Manager |
| 10:35 | Group membership | Head of Communications, GP Data for Planning and Research |
| 10:50 | Any other business | Matt Howard-Murray |

| Attendees | Organisation / Department |
|--------------------------------------|--|
| Eileen Phillips | National Data Guardian |
| Matt Howard-Murray (CHAIR) | Association of Medical Research Charities / Cancer Research UK |
| Lay member | Independent member |
| Lay member | Independent member |
| Lay member | Independent member |
| Lay member | Independent member |
| Lay member | Understanding Patient Data |
| Lay member | Independent member |
| Research and Insights Manager | NHS England |
| Head of Communication and Engagement | NHS England |

| Apologies | Organisation / Department |
|-----------------|---------------------------|
| Lay member | Independent member |
| Lay member | Independent member |
| Lay member | Independent member |
| Project Manager | NHS England |

| Agenda item | Notes |
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| 1. | <p>Introductions</p> <p>Panel members were welcomed to the meeting by the Chair, who also ran through the agenda.</p> |
| 2. | <p>Formal noting of previous meeting's action notes</p> <p>The action notes from the 28th September 2023 meeting were discussed and approved for publication.</p> |
| 3. | <p>Panel discussion of PPECAP role and purpose (FDP and DHSC large-scale national public engagement)</p> <p>The panel was invited to participate in a discussion on the expansion of the panel to cover various data topics, following the meeting on 14th September 2023.</p> <p>Panel members would welcome more engagement with other data teams across NHS England. However, the operation of the panel would need to be adjusted to allow panel members to fully engage in topics. This could be done by ensuring content is shared a week in advance. Furthermore, the depth of future sessions was raised, suggesting that meeting items would need to be limited to not overwhelm panel members and maintain good engagement.</p> <p>Panel members also discussed the panel's purpose in expanding the scope, suggesting that engagement from programmes would not be a substitute for public engagement, but instead should be approached as a forum to seek feedback to inform engagement and test ideas.</p> <p>Panel members also discussed the facilitation of future meetings. The panel discussed maintaining the current length of the meeting but undertaking a formal review within 2 months to assess whether the length of the meeting needs to be expanded. The formal review will be subject to ongoing review.</p> <p>The chair reflected on the success of the panel members and their contribution to informing NHS England data programmes.</p> <p>Action: NHS England to develop an updated Terms of Reference for the panel members to review and agree.</p> |
| 4. | <p>Powered by NHS Data round up (including second round of case studies)</p> <p>The Research and Insights Manager presented the initial findings of the performance of the Powered by NHS Data project.</p> |

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| | <p>The panel were positive about the performance of the project to date and recognised the benefits the project has had to the public with regards to sentiment towards health data. The panel were also enthusiastic about seeing the evidence that showed the benefit of their contribution in shaping the content.</p> |
| 5. | <p>Group membership</p> <p>The panel discussed the expansion of the panel and the inclusion of associated groups. The panel welcomed the inclusion of professional associated groups, though agreed it was important to ensure associated groups represent the views of their communities rather than their organisations. The panel also discussed ensuring the panel represents the voices of underrepresented communities.</p> <p>Action: NHS England to explore organisations that could join the panel to amplify underrepresented communities. As part of this, NHSE to explore which groups are best likely to meet the gaps in the diversity of the panel.</p> |
| 5. | <p>AOB</p> <p>The Head of Communication and Engagement provided the panel with a brief update on future case studies for the Powered by NHS Data project, and will engage with the panel on upcoming case studies.</p> <p>No other points were raised.</p> |

ENDS