

Action notes

GP Data Patient and Public Engagement and Communications Advisory Panel

Date: Thursday 14th September 2023

Time: 09:30am to 11:30am

Location: MS Teams dial in

	Agenda Item	Owner
09:30	Introductions	Eileen Phillips
9:40	Expanding PPECAP Role and Purpose (FDP and DHSC Large-scale national public engagement)	Assistant Director of Communications, Communications Manager, DHSC Senior Policy Advisor, DHSC Stakeholder and Engagement Lead
10:05	Break	All
10:15	Faster Data Flows update	FDF Communications Manager
10:35	Programme update	Programme Manager
10:50	Any other business	Eileen Phillips

Attendees	Organisation / Department
Eileen Phillips	National Data Guardian
Lay member	Independent member
David Chuter	use MY data
Lay member	Independent member
Emma Lagerstedt	Understanding Patient Data
Lay member	Independent member
Lay member	Independent member
Lay member	Independent member
Lay member	Independent member
Assistant Director of Communication	NHS England
Head of Data strategy	NHS England
Head of Communication	NHS England
Research and Insights Manager	NHS England
Stakeholder and engagement lead	NHS England
Programme Manager	NHS England

Apologies	Organisation / Department
Nicola Hamilton	Understanding Patient Data
Lay member	Independent member

Agenda item	Notes
1.	<p>Introductions</p> <p>Panel members were welcomed to the meeting by the Chair, who also ran through the agenda.</p>
2.	<p>Expanding PPECAP Role and Purpose (FDP and Joint Data Policy Unit large-scale, national public engagement)</p> <p>The Assistant Director of Communications welcomed the Head of Data Strategy, the Stakeholder and Engagement Lead from Department of Health and Social Care (DHSC) and the Head of Communication of the Federated Data Platform (FDP).</p> <p>It was proposed that the current panel remit be expanded to cover the Data Saves Lives strategy and FDP. The aim of this is to increase public engagement and input into important NHS data programmes.</p> <p>The panel welcomed the possibility of expanding the group whilst recognising a need for a way of working session to clearly define responsibilities, expectations and timescales. The panel requested a wider conversation at the next session, to allow for questions and response.</p> <p>The importance of transparency was discussed and the Assistant Director of Communication explained that each topic area would follow the same standards around transparency.</p> <p>It was also mooted that whilst we would produce one set of minutes for the group, they would be published in separate places depending on the topic. This would be clearly signposted on all of the pages, so people could see all notes.</p> <p>Data policy unit</p> <p>The Stakeholder and Engagement Lead for DHSC presented the group with the mission, team structure and top commitments for Data Saves Lives strategy including improving public confidence and trust.</p> <p>The Head of Data Strategy gave an overview of the public engagement commitments in the Data Saves Lives strategy</p>

	<p>and the central products they are working on including a Data Pact, Data Standards and a Transparency hub.</p> <p>The Stakeholder and Engagement lead presented the group with the large-scale public engagement plans, including in person deliberation with members of the public. It was raised that to be inclusive a virtual option would need to be provided. It was raised that location will play a key role in ensuring diversity and suggested smaller groups in varied locations could capture a wider range of the public.</p> <p>The oversight role was discussed with the panel for consideration.</p> <p>Federated Data Platform</p> <p>The Head of Communication discussed the requirements of the panel including capturing public views, reviewing content and exploring issues related to the federated data platform. The panel have taken this under consideration.</p>
<p>3.</p>	<p>Faster Data Flows update</p> <p>The Faster Data Flows (FDF) Programme Manager presented an update on progress. The Programme Manager advised the next stage for public engagement was to review and provide feedback on web content.</p> <p>Federated data programme testing</p> <p>The Head of Communication thanked the panel for their input on navigation testing. The panel were presented with the findings of the testing and advised their feedback will be included and brought back to the group for review. Key findings include needing to use plain English, use of diagrams or accessible content, and to enable the content to be easily accessed via search engines.</p> <p>The Head of Communication advised the next phase will be to review the FAQs to ensure that they fully capture public requirements.</p>
<p>4.</p>	<p>Programme update</p> <p>The GP Data Programme Manager presented an update on progress. The Programme Manager advised the team are reviewing solutions to ensure feedback captured from the panel and other sources has been incorporated.</p> <p>The next phase will be to test the solution with the panel in the next month.</p>

5.	<p>AOB</p> <p>The Chair invited input from attendees regarding content of the PPECAP meeting or any other business.</p> <p>The panel discussed the expansion of PPECAP and request a summary be sent via email for consideration.</p> <p>The Assistant Director of Communication proposed expanding the panel to include Healthwatch and Patient Association and the panel were in agreement.</p> <p>No other points were raised.</p>
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ENDS