

Action notes

Meeting: GP Data Patient and Public Engagement and Communications Advisory Panel

Date: Thursday, 20th January 2022
09:30am to 10:30am

Time:

Location: MS Teams dial in

Time	Agenda Item	Owner
09:30	Welcomes and Introductions Previous meeting and actions update	Chair (NHS Digital)
09:35	Welcome to 2022 - Programme update and Q&As	NHS Digital
10:00	Discussion on PPECAP focus group approach, upcoming topics & requests for topics	NHS Digital
10:20	AOB	Chair (NHS Digital)

Attendee name:	Organisation
Head of Communications GPDfPR	NHS Digital
Programme Head	NHS Digital
Eileen Phillips	Office of the National Data Guardian
Communications and Stakeholder Engagement Manager	NHS Digital
Information Governance Lead	NHS Digital
Representative	Use My Data
Lay member 1	Independent member
Grace Melvin	AMRC
Lay member 2	Independent member
Senior Business Support Officer	NHS Digital
Lay member 3	Independent member
Patient and Public Involvement and Engagement Lead *	NHS Digital (Chair)
Representative	Healthwatch

*meeting chair



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Lay member 4	Independent member
Lay member 5	Independent member

Agenda Item	Notes <i>(record summary of discussions and decisions)</i>
1	<p><u>Welcomes and introductions</u></p> <p>Panel members were welcomed to the meeting.</p> <p>Some amendments to the ToR were proposed to strengthen the role of the group in directing the agenda and to make it as effective as possible in supporting the programme. The updated ToR will be shared with the group.</p>
2	<p><u>Welcome to 2022 – Programme update</u></p> <p>Members were thanked for their continuing input and feedback which is fundamental for the program.</p> <p>A programme update was provided by the Programme Head.</p> <p>An update was given on the progress of the web content; final approval is pending.</p> <p>Members will be informed when approvals have been received ahead of the web content being published. It is not expected that senior approval will be required for future material and the group were in agreement that a streamlined approach to approvals would be beneficial.</p> <p>Members were informed that clarity is still being sought as to the impact that the NHS merger will have on the programme.</p>

3	<p><u>Discussion on PPECAP focus group approach, upcoming topics and requests for topics.</u></p> <p>The concept of working in small focus groups within this meeting was introduced to members and an overview given of what the groups will be looking at. Members were assured that the focus groups will be in addition to what we are currently discussing in the meetings. The first topic of discussion in the focus groups would be opt-outs, followed by TRE in terms of data security. Members were supportive of this approach.</p> <p>Topic suggestions include: who controls what is shared with organisations/companies and how do benefits come back to the NHS.</p>
4	<p><u>AOB</u></p> <p>Next meeting is on 3rd February 2022</p>

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