

GP Data for Planning and Research
Check and Challenge Group
Minutes of the meeting held 2nd March 2022
Final – Approved for publication

Attendees

Name	Organisation	Name	Organisation
Michael Lewis Chair	National Institute for Health Research	Nicola Byrne	National Data Guardian
Ruth Ellenby	Royal College of General Practitioners	Nicola Perrin	Association of Medical Research Charities
NHS Digital Programme Team Representatives			
Further representatives from: <ul style="list-style-type: none"> • Office of the National Data Guardian (1 attendee) • Information Commissioners Office (2 attendees) • Office for National Statistics (1 attendee) 			

Actions & Decisions Recorded

Action ID	Description	Owner	Target Date
CAC-A002	Roadmap document reviewed, with members encouraged to add and suggest additional items or to request information at different time to support their active involvement	All Members	Ongoing
CAC-A004	Provide feedback on comms and engagement topics discussed at meeting, as required - Update on drumbeat communications due on 16 th March	All Members	Ongoing
CAC-A005	Programme to update and circulate roadmap document monthly	Programme	Ongoing
CAC-A007	Consider and review draft Programme Objectives document, and provide feedback, enabling the programme to shape objectives around stakeholder views throughout programme delivery	All Members	Ongoing

Meeting Notes

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<p>Introductions</p> <ul style="list-style-type: none"> • Michael Lewis opened the call as the chair for today's meeting • Chair welcomed members to the call, noted apologies from members, and provided an update on the open actions. These will be revisited on the 16th March meeting

- Chair outlined the objectives and commitments of the group as noted in the published Terms of Reference and the ministerial Letter to GPs. The discussions planned for the current and upcoming meeting will focus on the core elements of these commitments covering TRE, Opt-out and Comms developments and planning. These will be preceded by an update from the Programme team on the current status of the programme given the extended gap since the last meeting

Programme Status Update

- GDPR Programme lead provided an overview of the status and recent progress made since the last meeting on 19th January. Key updates were as follows:
 - The NHS Digital website has now been updated to include a current view of the programme as well as meeting notes for the Programme Board and three advisory groups. Members were thanked for their feedback and assistance during this process
 - There is a clear commitment to continue working in an open and transparent way following the website update, and the programme will work with Check & Challenge members to ensure this commitment
 - Further listening and engagement activities are underway to gain insight into the public, patient, and General Practice perspectives, using the website as a central landing repository for further information. These activities are critical to inform the communications plans, and ensure that the programme meets its commitments in raising awareness and knowledge in these groups
 - The planning and designs for the TRE and opt-out solutions have continued to be iterated using input and guidance from previous advisory group meetings. The latest draft thinking will be presented to advisory groups over the coming weeks to further refine and build towards an agreed approach
- GDPR Programme lead provided an update on some operational challenges outside of the scope of the GDPR programme and outlined how the plans could affect GDPR delivery.
- NHS Digital is experiencing capacity challenges with the current GP Extraction Service (GPES) that supports direct care and GP payment services. There is an ongoing review as to how these challenges can be addressed to meet the current and future needs of the NHS. The GDPR team are tracking this work closely to ensure it is planned and delivered with careful consideration to the impact on the GDPR programme and its key commitments on data collection, Type 1 opt-outs, and transparency.
- Comments and guidance from members were as follows:

- Public understanding needs to remain paramount. Any impact on GDPR should be managed carefully with full transparency and wide stakeholder engagement
 - It was agreed that the research community would need to be engaged with as a priority through groups such as the Research Advisory Group, to gain feedback on any potential impact on GDPR
 - Members advised that as long as clear public messaging was maintained, and the internal NHS structures could support it, then GDPR could be progressed successfully in parallel to any solutions required to address the current operational challenges
 - Thorough risk assessments would be crucial to identifying and documenting potential challenges with particular attention and focus given to issues around public trust and confidence
- The programme team thanked members for their input. It was agreed that members will be kept fully apprised of further developments as they relate to GDPR delivery

AOB

- Discussions on Opt-outs and TREs will be placed on the agenda for the 16th March as it was felt by the chair there was not sufficient time to allow for detailed conversation and robust challenge at today's meeting. In advance of this, members are asked to review draft documentation to allow for a thorough review of both topics in the given time
- Members were thanked for their time and input during the session, and the meeting was closed by the Chair