

## GP Data for Planning and Research

### Programme Board

Minutes of the meeting held 2<sup>nd</sup> February 2023

Final – Approved for publication

#### Attendees

Name	Role, Organisation	Name	Role, Organisation
<b>Eva Simmonds</b> Chair	GDPR Programme Director, Transformation Directorate, NHS England (Deputising for Tim Donohoe, Programme SRO)	<b>Jackie Gray</b>	Exec Director of Privacy, Transparency and Ethics, Transformation Directorate, NHS England
<b>Claire Bloomfield</b>	Deputy Director, Data for R&D, Centre for Improving Data Collaboration, NHS England	<b>Simon Tither</b>	Deputy Director, Performance and Analysis, NHS England (Deputising for Ming Tang)
<b>Luke Blakeley</b>	Head of Workforce & Access Policy, DHSC	<b>Michael Chapman</b>	Director of Research and Clinical Trials, Transformation Directorate, NHS England
<b>Stephen Miller</b>	Chief Clinician, Primary Care Technology and Screening, NHS England	<b>Damian Williams</b>	Clinical IT Lead, Digital Primary Care, Transformation Directorate, NHS England
<b>Daniel Shaw</b>	Head of Primary Care Analytics, NHS England		
NHS Digital programme team representatives			

#### Actions & Decisions Recorded

Action ID	Description	Target Date
<b>PRB-A017</b>	GDPR comms team to work with Data Strategy Comms team to present developing plan at a future Programme Board	08/03/2023
<b>PRB-A023</b>	Programme team to review GDPR use cases and update as required to reflect the current operating environment	08/03/2023
<b>PRB-A024</b>	Programme team to include a deep-dive discussion at a future programme board into the ongoing review of the forward approach for GDPR	12/04/2023
<b>PRB-A025</b>	Programme team and IG colleagues to discuss potential wider uses and benefits of GDPR advisory groups	08/03/2023

## Meeting Notes

### Meeting Notes

#### Introductions

- The meeting was opened by the Programme Director as chair and apologies noted. Members and deputies welcomed
- Chair introduced agenda and noted time period since last formal GDPR Programme Board. Members requested to all provide brief introduction to themselves and their role to help group reform quickly

#### Open Actions and Decisions

- Open actions PRB-A017 and PRB-A023 noted, and discussions planned for Programme Board in March
- All other existing actions noted as closed and complete

#### February Programme Positioning Statement

- GDPR Programme Director provided the progress update to board members. Key updates as follows:
  - Key update was an acknowledgment that this board has not been able to meet as a quorate group since July 2022. This has primarily been due to conflicting priorities across members as part of the planning and preparation for the NHS merger as well as other unique events impacting the ability to hold the board in the second half of 2022
  - The programme's ability to realise and present material progress to the board members was also impacted by the challenges around programme funding and prioritisation that were included in the November NHS Public Board. This is still being worked through and we are currently providing input and information into the FY 23/24 business prioritisation process for funding next financial year
  - Members were provided with an update on progress against the key ministerial commitments. The Programme Director was clear that we have not yet met the ministerial commitments, but we have made significant progress against the planning and design elements and are in the process of confirming this progress with our Check & Challenge advisory group and the three key stakeholder groups formally noted in the ministerial letter, which we will then publish. This will allow the programme to proceed with the technical builds and develop IG documentation, based on a strong foundation of stakeholder alignment and agreement.
  - It was noted that the programme also held a showcase of the NHS Digital Secure Data Environment (SDE) in November 2022, alongside presentations of the ONS and OpenSAFELY solutions noted as best practice in the ministerial letter. The session notes

are published within the Check & Challenge area of the NHS Digital website for transparency

- It was also noted that the primary focus in the next 3 months was to properly position the programme for success in the next financial year alongside the wider Data Strategy and the new focus on Integrated Care Systems (ICS)
  - We will also look to work with the new ministerial teams to revalidate the commitments against our forward approach and build a public narrative and understanding more generally around NHS data usage and benefits. This will come from our planned ambient data communications (featured as a later agenda item in this board)
- Key discussion points and questions from members were as follows:
  - Members asked what the programme was specifically looking at as part of the review of the forward approach for GDPR. Programme Director advised that this was primarily about how we integrate the multiple urgent and tactical challenges for GP Data into the overall strategic approach and in a way that aligns with the ministerial commitments and known stakeholder challenges and concerns. The programme took an action to provide further detail in a future session (**PRB-A024**)
  - Members noted that it is important that this review also aligns with the future of the GP contract, as the current contract enters its final year. Programme team agreed with this and noted this highlights the changeable nature of the challenge in ensuring our approach meets the current and future needs of patients and the system
  - Members were given a quick overview of the 3 GDPR advisory groups that exist alongside the GDPR programme board. Action taken for Programme team to discuss potential wider uses and benefits of the existing groups with IG colleagues (**PRB-A025**)

### **Key Programme Issues**

- GDPR Programme Director provided an overview of the key challenges impacting the programme, and the associated actions we are talking to address them. Key updates and discussion points as follows:
  - Funding: As noted in the November NHS Digital Public Board papers, the programme's funding was reduced through 2022 due to a number of outside factors impacting the NHS. This impacted the programme's ability to start building our technical deliverables, and to begin our Communications Engagement phase as per our comms strategy. We refocused our activities in FY 22/23 to operate within our funding and are currently going through funding prioritisation for FY23/24 to continue our delivery. Given this position there are no asks of board members at this time, but this may change dependent on the output of the ongoing prioritisation process
  - Staffing: As a result of the funding challenges and the impact of the NHS merger activities, the programme has lost skilled team members throughout FY22/23 and has not

been able to replace them. This has not had a direct impact to date, but we will need to be able to onboard new people quickly once we are ready to begin technical build work and begin drafting the IG documentation

- External Challenges: The programme has had challenges engaging with GP System Suppliers due to supplier capacity issues. This is currently being worked through with leadership and the GP IT team managing the supplier roadmap.
- Members noted the challenges and will support as required

### **Ambient Communications pilot**

- GDPR Comms Lead presented an update on the ambient communications pilot, planned to provide patients and the public with insight into the current uses of data and the benefits being driven through research. Key updates and discussion points as follows:
  - Firstly, it was noted that this campaign is not part of the GDPR-specific comms campaign within the ministerial commitments but will address the challenge identified during our Listening Phase that there is not wide public knowledge foundation exists around how data is currently used within the NHS. As the GDPR campaign will need this to be able to provide patients with specific information regarding GDPR, then this ambient campaign is an important step to delivering the GDPR campaign successfully
  - Members were taken through timeline from initial idea through to current position, including recent visibility and support gained from NHS Leadership, Check and Challenge members, and Ministers.
  - Members taken through a draft example of the first case study to be used as part of the campaign pilot, including the research findings that will influence how case studies are chosen and positioned
- Members were invited to provide their guidance and insight as well as to note their support or challenges around progressing with this approach. Key discussion points and questions from members were as follows:
  - Members asked how much we need to build in aspects of data security and appropriate use into the case studies to address any concerns. It was noted that in our campaign research that although this is particularly important in the supporting information for the campaign on the website, that the case studies themselves should be as simple as possible and focus on the health impact to avoid overwhelming people with information
  - It was noted that any landing page or supporting information will need to be created in full alignment with PTE, IG, & Legal colleagues to ensure it provides a balanced, accurate, and unbiased view. Programme team agreed and are currently taking this approach. It was also noted this point was raised by Check & Challenge members when presented to them as well

- It was noted that the team have already had early conversations with PPECAP about the information they would want to see on any landing pages, and we will continue to develop, iterate, and test the content
- Members noted that they were extremely supportive of the overall idea, the supporting principles, and the iterative approach planned. Members also noted that it was important to show that research was just as much about data analytics as physical scientific research
- Programme comms lead thanked members for their input and will keep members updated as the pilot progresses

**AOB**

- It was agreed that the Terms of Reference for the meeting should be reviewed following the merger. Members will be kept informed and asked for input as necessary
- Members were thanked for their time and the meeting was closed